

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2017  
(UNAUDITED)**

POPULATION LAST CENSUS	<u>5,565</u>
NET VALUATION TAXABLE 2017	<u>730,783,000</u>
MUNICODE	<u>1905</u>

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:  
COUNTIES – JANUARY 26, 2018  
MUNICIPALITIES - FEBRUARY 10, 2018**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICE**

Township \_\_\_\_\_ of Frankford County of Sussex

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: \_\_\_\_\_  
Title: \_\_\_\_\_

(This must be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Sharon Yarosz am the Chief Financial Officer, License #N0856, of the Township of Frankford, County of Sussex and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2017, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2017.

Prepared by Chief Financial Officer: No

Signature	<u>Sharon Yarosz</u>
Title	_____
Address	<u>151 US Highway Route 206</u> <u>Augusta, New Jersey 07822</u>
Phone Number	_____
Email	<u>cfo@frankfordtwp-nj.com</u>

**IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.**

**THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:**

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Township Of Frankford as of December 31, 2017 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2017 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

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Thomas Ferry  
Registered Municipal Accountant

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Firm Name  
100B Main Street  
Newton , New Jersey 07860  
Address

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Phone Number  
tomcparma@verizon.net  
Email

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Certified by me  
2/2/2018

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER

*One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.*

**CERTIFICATION OF QUALIFYING MUNICIPALITY**

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges did not equal or exceed 4% of the total tax levy;
5. There were no "**procedural deficiencies**" noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did not conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did not conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does not contain a levy or appropriation "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2018.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	Frankford
Chief Financial Officer:	Sharon Yarosz
Signature:	Sharon Yarosz
Certificate #:	
Date:	2/8/2018

**CERTIFICATION OF NON-QUALIFYING MUNICIPALITY**

The undersigned certifies that this municipality does not meet Item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	Frankford
Chief Financial Officer:	
Signature:	
Certificate #:	
Date:	

Fed I.D. #
Frankford
Municipality
Sussex
County

**Report of Federal and State Financial Assistance  
Expenditures of Awards**

Fiscal Year Ending: December 31, 2017

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
Total	\$	\$38,083.12	\$

Type of Audit required by OMB Uniform Guidance and N.J. Circular 15-08-OMB:	Financial Statement Audit Performed in Accordance with Government Auditing Standards (Yellow Book)
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Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Sharon Yarosz	2/8/2018
_____ Signature of Chief Financial Officer	_____ Date

**IMPORTANT!**  
**READ INSTRUCTIONS**

INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Township of Frankford, County of Sussex during the year 2017.

I have therefore removed from this statement the sheets pertaining only to utilities

Signature: Sharon Yarosz  
Name: Sharon Yarosz  
Title: \_\_\_\_\_

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

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**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2017**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2018 and filed with the County Board of Taxation on January 10, 2018 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$731,290,300

\_\_\_\_\_  
SIGNATURE OF TAX ASSESSOR

Frankford

MUNICIPALITY

Sussex

COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

**POST CLOSING**  
**TRIAL BALANCE - CURRENT FUND**  
AS OF DECEMBER 31, 2017

Cash Liabilities Must be Subtotalled and Subtotal Must be Marked With "C" - Taxes Receivable Must Be Subtotalled

Title of Account	Debit	Credit
Receivables with Full Reserves		
Prepaid School Taxes	18,000.00	
Delinquent Taxes	150,496.45	
Tax Title Liens	414,220.81	
Property Acquired by Taxes	488,500.00	
Contract Sales Receivable	0.00	
Mortgage Sales Receivable	0.00	
Subtotal Receivables with Full Reserves	1,071,217.26	0.00
Cash Liabilities		
Encumbrances Payable		23,265.32
Tax Overpayments		11,429.10
Prepaid Taxes		1,351,299.66
Interfund - Federal & State Grants		74,137.95
Reserve for Master Plan		1,087.30
Appropriation Reserves		203,413.27
Due to State of New Jersey - Senior Citizens & Veterans Deductions		43,229.86
Regional School Tax Payable		0.00
Regional High School Tax Payable		0.00
County Taxes Payable		0.00
Due County for Added and Omitted Taxes		0.00
Special District Taxes Payable		
State Library Aid		0.00
Subtotal Cash Liabilities	0.00	1,707,862.46
Current Fund Total		
Cash	3,040,451.27	
Due from State of NJ - Senior Citizens & Veterans Deductions	0.00	
Deferred Charges	0.00	
Deferred School Taxes	0.00	
Reserve for Receivables		1,071,217.26
School Taxes Deferred		0.00
Fund Balance		1,332,588.81
Investments		
Total	4,111,668.53	4,111,668.53

**POST CLOSING  
TRIAL BALANCE - PUBLIC ASSISTANCE FUND**

Accounts #1 and #2\*  
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Reserve for Public Assistance		2,876.20
Cash Public Assistance #1	2,876.20	
Cash Public Assistance #2	0.00	
<b>Total</b>	<b>2,876.20</b>	<b>2,876.20</b>

**POST CLOSING TRIAL BALANCE –  
FEDERAL AND STATE GRANTS**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Interfund - Current Fund	74,137.95	
Encumbrances Payable		129.05
Cash	0.00	
Federal and State Grants Receivable	0.00	
Appropriated Reserves for Federal and State Grants		48,610.41
Unappropriated Reserves for Federal and State Grants		25,398.49
	74,137.95	74,137.95



**POST CLOSING**  
**TRIAL BALANCE - TRUST FUNDS**  
(Assessment Section Must be Separately Stated)  
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Trust Assessment Fund		
Cash	0.00	
Deferred Charges	0.00	
Assessment Bonds		0.00
Assessment Notes		
Fund Balance		0.00
Total Trust Assessment Fund	0.00	0.00
Animal Control Fund		
Reserve for Animal Control		6.74
Cash	6.74	
Deferred Charges	0.00	
Total Animal Control Fund	6.74	6.74
Trust Other Fund		
Various Trust Reserves		961,475.32
Encumbrances Payable		15,892.64
Cash	977,367.96	
Deferred Charges	0.00	
Total	977,367.96	977,367.96
Municipal Open Space Trust Fund		
Reserve for Municipal Open Space		281,934.77
Cash	281,934.77	
Total Municipal Open Space Trust Fund	281,934.77	281,934.77

**MUNICIPAL PUBLIC DEFENDER  
CERTIFICATION**

Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2016:	(1)	\$0.00		
	X	%		
	(2)	\$0.00		
Municipal Public Defender Trust Cash Balance December 31, 2017:	(3)	\$12,361.00		

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P.O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended:  $3 - (1 + 2) =$  \$12,361.00

The undersigned certifies that the municipality has complied with the regulations governing Municipal Public Defender as required under Public Law 1998, C. 256.

Chief Financial Officer:	Sharon Yarosz
Signature:	Sharon Yarosz
Certificate #:	
Date:	2/8/2018

### SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2016 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2017
Escrow Deposits	\$91,165.77	\$55,326.80	50,409.35	\$96,083.22
Leasehold Trust	\$30,288.45	\$40,328.57	39,352.88	\$31,264.14
Unemployment	\$40,695.31	\$3,571.89	8,432.37	\$35,834.83
Municipal Alliance	\$9,940.65	\$25,021.42	19,927.79	\$15,034.28
Tax Sale Premiums	\$100,400.00	\$138,200.00	166,800.00	\$71,800.00
POAA	\$9.00	\$0.00	0.00	\$9.00
Small Cities	\$63,817.12	\$0.00	0.00	\$63,817.12
Performance Bonds	\$55,617.28	\$	25,200.00	\$30,417.28
Accumulated Sick Leave	\$60,909.69	\$25,000.00	4,310.77	\$81,598.92
Housing Trust	\$420,407.29	\$13,417.57	80,029.07	\$353,795.79
Payroll	\$4.23	\$1,417,379.02	1,417,380.54	\$2.71
Fire Safety	\$32,496.96	\$36,699.14	23,357.53	\$45,838.57
Road Openings	\$4,078.75	\$0.00	4,078.75	\$0.00
Outside Liens	\$33,149.40	\$59,435.89	80,516.93	\$12,068.36
Snow Trust	\$79,642.25	\$59,998.57	28,090.72	\$111,550.10
Public Defender	\$9,740.00	\$2,621.00	0.00	\$12,361.00
<b>Totals</b>	<b>\$1,032,362.15</b>	<b>\$1,876,999.87</b>	<b>\$1,947,886.70</b>	<b>\$961,475.32</b>

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO  
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts		Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Current Budget		
Assesment Serial Bond Issues					
Assessment Bond Anticipation Note Issues					
Other Liabilitites					
Trust Surplus					
Trust Surplus					0.00
Less Assets "Unfinanced"					
<b>Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**POST CLOSING  
TRIAL BALANCE - GENERAL CAPITAL FUND**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Estimated Proceeds of Bonds and Notes Authorized but Not Issued	271,250.00	
Bonds and Notes Authorized but Not Issued		271,250.00
Encumbrances Payable		317.80
Various Capital Reserves		130,956.10
Deferred Charges to Future Taxation - Unfunded	896,250.00	
Deferred Charges to Future Taxation - Funded	94,487.41	
Cash	58,676.40	
Deferred Charges	0.00	
General Capital Bonds		0.00
Assessment Serial Bonds		0.00
Bond Anticipation Notes		625,000.00
Assessment Notes		
Loans Payable		4,717.03
Loans Payable		89,770.38
Improvement Authorizations - Funded		15,629.40
Improvement Authorizations - Unfunded		92,282.00
Capital Improvement Fund		5,225.68
Down Payments on Improvements		0.00
Capital Surplus		85,515.42
<b>Total</b>	<b>1,320,663.81</b>	<b>1,320,663.81</b>

## CASH RECONCILIATION DECEMBER 31, 2017

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Public Assistance Trust		2,876.20	0.00	2,876.20
Municipal Open Space		281,934.77	0.00	281,934.77
Current	188,787.76	2,921,917.50	70,253.99	3,040,451.27
Trust - Dog License	37.96	0.00	31.22	6.74
Trust - Other	61,163.57	935,684.73	19,480.34	977,367.96
Capital - General	0.00	58,876.02	199.62	58,676.40
<b>Total</b>	<b>249,989.29</b>	<b>4,201,289.22</b>	<b>89,965.17</b>	<b>4,361,313.34</b>

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

**REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2017.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2017.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR

CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

## CASH RECONCILIATION DECEMBER 31, 2017 (CONT'D)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Sussex Bank - #14002361	2,921,917.50
Sussex Bank - #14002426	0.00
Sussex Bank - #655000550	32,222.81
Sussex Bank - #14002434	731,348.11
Sussex Bank - #655000046	97,756.89
Sussex Bank - #14002388	4,540.66
Sussex Bank - #14002418	354,627.23
Sussex Bank - #14002396	58,876.02
Total	4,201,289.22

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

**MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance Jan. 1, 2017	2017 Budget Revenue Realized	Received	Canceled	Balance Dec. 31, 2017	Other Grant Receivable Amount	Other Grant Receivable Description
Clean Communities		26,374.77			0.00	-26,374.77	Transfer from Unappropriated
Recycling Tonnage		9,577.37	9,577.37		0.00		
<b>Total</b>	0.00	35,952.14	9,577.37	0.00	0.00		



**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Municipal Alliance - State Share	7,000.73			7,000.73			0.00	
Recycling Tonnage	5,169.34	9,577.37		3,453.25			11,293.46	
Clean Communities	35,449.73	26,374.77		27,629.14			34,195.36	
SLDPE	3,121.59						3,121.59	
<b>Total</b>	<b>50,741.39</b>	<b>35,952.14</b>	<b>0.00</b>	<b>38,083.12</b>	<b>0.00</b>		<b>48,610.41</b>	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Recycling Tonnage				2,991.47			2,991.47	
Clean Communities	26,374.77	26,374.77		22,407.02			22,407.02	
<b>Total</b>	<b>26,374.77</b>	<b>26,374.77</b>	<b>0.00</b>	<b>25,398.49</b>	<b>0.00</b>		<b>25,398.49</b>	

### LOCAL DISTRICT SCHOOL TAX

		Debit	Credit
Balance January 1, 2017			
School Tax Payable #	85001-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017)	85002-00		
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			
Levy Calendar Year 2017			7,172,579.00
Paid		7,190,579.00	
Balance December 31, 2017			
School Tax Payable #	85003-00	-18,000.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85004-00	0.00	
Prepaid Ending Balance		18,000.00	
Total		7,190,579.00	7,172,579.00

Amount Deferred at during year \_\_\_\_\_

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

### MUNICIPAL OPEN SPACE TAX

		Debit	Credit
Balance January 1, 2017			270,577.93
2017 Levy	85105-00		73,078.30
Added and Omitted Levy			255.08
Interest Earned			12,215.00
Expenditures		74,191.54	
Balance December 31, 2017	85046-00	281,934.77	
Total		356,126.31	356,126.31

**REGIONAL SCHOOL TAX**

		Debit	Credit
Balance January 1, 2017			
School Tax Payable	85031-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017)	85032-00		
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			
Levy Calendar Year 2017			
Paid			
Balance December 31, 2017			
School Tax Payable	85033-00	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85034-00	0.00	
Prepaid Ending Balance			
Total		0.00	0.00

Amount Deferred at during Year \_\_\_\_\_  
 # Must include unpaid requisitions

**REGIONAL HIGH SCHOOL TAX**

		Debit	Credit
Balance January 1, 2017			
School Tax Payable	85041-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 - 2017 )	85042-00		
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			
Levy Calendar Year 2017			4,315,886.00
Paid		4,315,886.00	
Balance December 31, 2017			
School Tax Payable	85043-00	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85044-00	0.00	
Prepaid Ending Balance			
Total		4,315,886.00	4,315,886.00

Amount Deferred at during year \_\_\_\_\_  
 # Must include unpaid requisitions

**COUNTY TAXES PAYABLE**

		Debit	Credit
Balance January 1, 2017			
County Taxes	80003-01		
Due County for Added and Omitted Taxes	80003-02		
2017 Levy			
General County	80003-03		4,324,256.54
County Library	80003-04		266,660.21
County Health			
County Open Space Preservation			18,946.63
Due County for Added and Omitted Taxes	80003-05		16,107.08
Paid		4,625,970.46	
Balance December 31, 2017			
County Taxes		0.00	
Due County for Added and Omitted Taxes		0.00	
Total		4,625,970.46	4,625,970.46

Paid for Regular County Levies            4,609,863.38

Paid for Added and Omitted Taxes        16,107.08

**SPECIAL DISTRICT TAXES**

		Debit	Credit
Balance January 1, 2017	80003-06		
2017 Levy: (List Each Type of District Tax Separately - see Footnote)			
Total 2017 Levy	80003-07		
Paid	80003-08		
Balance December 31, 2017	80003-09		
Total			

Footnote: Please state the number of districts in each instance

**STATE LIBRARY AID**

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

	Debit	Credit
Balance Jan 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A 40:54-35)

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**STATEMENT OF GENERAL BUDGET REVENUES 2017**

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated 80101-	508,000.00	508,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government 80102-			
Adopted Budget	795,148.14	809,498.64	14,350.50
Added by NJS40A:4-87			
Total Miscellaneous Revenue Anticipated 80103-	795,148.14	809,498.64	14,350.50
Receipts from Delinquent Taxes 80104-	155,000.67	157,557.23	2,556.56
Amount to be Raised by Taxation:			
(a) Local Tax for Municipal Purposes 80105-	2,416,639.00		
(b) Addition to Local District School Tax 80106-			
(c) Minimum Library Tax 80107-			
County Only: Total Raised by Taxation			
Total Amount to be Raised by Taxation 80107-	2,416,639.00	2,463,071.60	46,432.60
Total	3,874,787.81	3,938,127.47	63,339.66

**ALLOCATION OF CURRENT TAX COLLECTIONS**

	Debit	Credit
Current Taxes Realized in Cash 80108-00		18,439,203.44
Amount to be Raised by Taxation		
Local District School Tax 80109-00	7,172,579.00	
Regional School Tax 80119-00		
Regional High School Tax 80110-00	4,315,886.00	
County Taxes 80111-00	4,609,863.38	
Due County for Added and Omitted Taxes 80112-00	16,107.08	
Special District Taxes 80113-00		
Municipal Open Space Tax 80120-00	73,333.38	
Reserve for Uncollected Taxes 80114-00		211,637.00
Deficit in Required Collection of Current Taxes (or) 80115-00		
Balance for Support of Municipal Budget (or) 80116-00	2,463,071.60	
*Excess Non-Budget Revenue (see footnote) 80117-00		
*Deficit Non-Budget Revenue (see footnote) 80118-00		
Total	18,650,840.44	18,650,840.44

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2017**  
MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S. 40A:4-87

Source	Budget	Realized	Excess of Deficit

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature \_\_\_\_\_ Sharon Yarosz \_\_\_\_\_



**STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2017**

2017 Budget as Adopted	80012-01	3,874,787.81
2017 Budget - Added by N.J.S. 40A:4-87	80012-02	
Appropriated for 2017 (Budget Statement Item 9)	80012-03	3,874,787.81
Appropriated for 2017 Emergency Appropriation (Budget Statement Item 9)	80012-04	
Total General Appropriations (Budget Statement Item 9)	80012-05	3,874,787.81
Add: Overexpenditures (see footnote)	80012-06	
Total Appropriations and Overexpenditures	80012-07	3,874,787.81
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	80012-08	3,444,159.07
Paid or Charged - Reserve for Uncollected Taxes	80012-09	211,637.00
Reserved	80012-10	203,413.27
Total Expenditures	80012-11	3,859,209.34
Unexpended Balances Cancelled (see footnote)	80012-12	15,578.47

**FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

**RE: UNEXPENDED BALANCES CANCELED:**

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL  
DISTRICT SCHOOL PURPOSES  
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2017 Authorizations		
N.J.S. 40A:4-46 (After adoption of Budget)		
N.J.S. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2017 OPERATION**  
CURRENT FUND

	Debit	Credit
Prepaid Local School Tax	18,000.00	
Tax Sale Premiums		50,000.00
Sale of Municipal Assets (Credit)		
Unexpended Balances of PY Appropriation Reserves (Credit)		190,264.36
Prior Years Interfunds Returned in CY (Credit)		
Unexpended Balances of CY Budget Appropriations		15,578.47
Cancellation of Reserves for Federal and State Grants (Credit)		
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		14,350.50
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Excess of Anticipated Revenues: Delinquent Tax Collections		2,556.56
Interfund Advances Originating in CY (Debit)		
Excess of Anticipated Revenues: Required Collection of Current Taxes		46,432.60
Miscellaneous Revenue Not Anticipated		394,093.66
Cancellation of Federal and State Grants Receivable (Debit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)	1,000.00	
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		0.00
Refund of Prior Year Revenue (Debit)	2,454.74	
Deferred School Tax Revenue: Balance January 1, CY		
Deferred School Tax Revenue: Balance December 31, CY		0.00
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated		
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Deficit in Anticipated Revenues: Required Collection of Current Taxes		
Surplus Balance	691,821.41	
Deficit Balance		
	713,276.15	713,276.15

### SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Municipal Court Reimbursement	237,521.80
Rents	8,976.00
Sale of Scrap Metal	1,031.00
Rainbow of Learning - Payment in Lieu	8,366.00
Clerk Fees	1,504.77
Medical Insurance Reimbursement	1,000.00
Proceeds from Auction	16,145.00
Cable TV Franchise Fee	18,781.00
Miscellaneous	4,917.41
Vacant & Abandoned Property Fees	94,600.68
Tax Collector	1,250.00
Total Amount of Miscellaneous Revenues Not Anticipated	394,093.66

**SURPLUS – CURRENT FUND  
YEAR 2017**

	Debit	Credit
Miscellaneous Revenue Not Anticipated; Payments in Lieu of Taxes on Real Property (Credit)		
Balance January 1, CY (Credit)		1,148,767.40
Excess Resulting from CY Operations		691,821.41
Amount Appropriated in the CY Budget - Cash	508,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Balance December 31, 2017	80014-05 1,332,588.81	
	1,840,588.81	1,840,588.81

**ANALYSIS OF BALANCE DECEMBER 31, 2017  
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		3,040,451.27
Investments		
Sub-Total		3,040,451.27
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08	1,707,862.46
Cash Surplus	80014-09	1,332,588.81
Deficit in Cash Surplus	80014-10	
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	80014-16	0.00
Deferred Charges #	80014-12	0.00
Cash Deficit	80014-13	0.00
Total Other Assets	80014-14	0.00
	80014-15	1,332,588.81

(FOR MUNICIPALITIES ONLY)  
**CURRENT TAXES – 2017 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) #	82101-00	18,591,351.54
	(Abstract of Ratables)	82113-00	
2.	Amount of Levy Special District Taxes	82102-00	
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	82103-00	
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	82104-00	64,939.85
5a.	Subtotal 2017 Levy	<u>18,656,291.39</u>	
5b.	Reductions due to tax appeals **		
5c.	Total 2017 Tax Levy	82106-00	<u>18,656,291.39</u>
6.	Transferred to Tax Title Liens	82107-00	<u>41,312.02</u>
7.	Transferred to Foreclosed Property	82108-00	
8.	Remitted, Abated or Canceled	82109-00	<u>27,265.08</u>
9.	Discount Allowed	82110-00	
10.	Collected in Cash: In 2016	82121-00	<u>273,938.92</u>
	In 2017 *	82122-00	<u>17,843,164.88</u>
	Homestead Benefit Revenue	82124-00	<u>260,349.64</u>
	State's Share of 2017 Senior Citizens and Veterans Deductions Allowed	82123-00	<u>61,750.00</u>
	Total to Line 14	82111-00	<u>18,439,203.44</u>
11.	Total Credits		<u>18,507,780.54</u>
12.	Amount Outstanding December 31, 2017	83120-00	<u>148,510.85</u>
13.	Percentage of Cash Collections to Total 2017 Levy, (Item 10 divided by Item 5c) is	<u>98.84</u> 82112-00	

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale? No**

14.	Calculation of Current Taxes Realized in Cash:		
	Total of Line 10		<u>18,439,203.44</u>
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals		
	To Current Taxes Realized in Cash		<u>18,439,203.44</u>

Note A: In showing the above percentage the following should be noted:  
 Where Item 5 shows \$18,656,291.39, and Item 10 shows \$18,439,203.44, the percentage represented  
 by the cash collections would be \$18,439,203.44 / \$18,656,291.39 or 98.84. The correct percentage to  
 be shown as Item 13 is 98.84%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans  
 Deductions.

\* Include overpayments applied as part of 2017 collections.  
 \*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the  
 governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**

To Calculate Underlying Tax Collection Rate for 2017

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1) Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash	_____
LESS: Proceeds from Accelerated Tax Sale	_____
<b>NET Cash Collected</b>	_____
Line 5c Total 2017 Tax Levy	_____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	_____

---

**(2) Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash	_____
LESS: Proceeds from Tax Levy Sale (excluding premium)	_____
<b>NET Cash Collected</b>	_____
Line 5c Total 2017 Tax Levy	_____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	_____

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

	Debit	Credit
Balance Jan 1, CY: Due From State of New Jersey (Debit)		
Balance Jan 1, CY: Due To State of New Jersey (Credit)		41,479.86
Sr. Citizens Deductions Per Tax Billings (Debit)	7,250.00	
Veterans Deductions Per Tax Billings (Debit)	53,000.00	
Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	2,500.00	
Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		1,000.00
Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		1,000.00
Received in Cash from State (Credit)		62,500.00
Balance December 31, 2017	43,229.86	
	105,979.86	105,979.86

Calculation of Amount to be included on Sheet 22, Item  
10- 2017 Senior Citizens and Veterans Deductions

Allowed

Line 2	7,250.00
Line 3	53,000.00
Line 4	2,500.00
Sub-Total	62,750.00
Less: Line 7	1,000.00
To Item 10	61,750.00

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING  
(N.J.S.A. 54:3-27)**

	Debit	Credit
Balance January 1, 2017		
Taxes Pending Appeals		
Interest Earned on Taxes Pending Appeals		
Contested Amount of 2017 Taxes Collected which are Pending State Appeal		
Interest Earned on Taxes Pending State Appeals		
Cash Paid to Appellants (Including 5% Interest from Date of Payment)		
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)		
Balance December 31, 2017		
Taxes Pending Appeals*		
Interest Earned on Taxes Pending Appeals		

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2017

\_\_\_\_\_  
Signature of Tax Collector

\_\_\_\_\_  
License #                      Date



**COMPUTATION OF APPROPRIATION:  
RESERVE FOR UNCOLLECTED TAXES AND  
AMOUNT TO BE RAISED BY TAXATION  
IN 2018 MUNICIPAL BUDGET**

		Year 2018	Year 2017
1. Total General Appropriations for 2018 Municipal Budget Item 8 (L) (Exclusive of Reserve for Uncollected Taxes Statement	80015-		
2. Local District School Tax -	Actual 80016- Estimate 80017-		
3. Regional School District Tax -	Actual 80025- Estimate 80026-		
4. Regional High School Tax - School Budget	Actual 80018- Estimate 80019-		
5. County Tax	Actual 80020- Estimate 80021-		
6. Special District Taxes	Actual 80022- Estimate 80023-		
7. Municipal Open Space Tax	Actual 80027- Estimate 80028-		
8. Total General Appropriations & Other Taxes	80024-01		
9. Less: Total Anticipated Revenues from 2018 in Municipal Budget (Item 5)	80024-02		
10. Cash Required from 2018 Taxes to Support Local Municipal Budget and Other Taxes	80024-03		
11. Amount of item 10 Divided by %	[820034-04]		
Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	80024-05		
Analysis of Item 11:			
Local District School Tax (Amount Shown on Line 2 Above)			* Must not be stated in an amount less than "actual" Tax of year 2017.
Regional School District Tax (Amount Shown on Line 3 Above)			
Regional High School Tax (Amount Shown on Line 4 Above)			
County Tax (Amount Shown on Line 5 Above)			
Special District Tax (Amount Shown on Line 6 Above)			
Municipal Open Space Tax (Amount Shown on Line 7 Above)			
Tax in Local Municipal Budget			
Total Amount (see Line 11)			
12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10)	80024-06		
Computation of "Tax in Local Municipal Budget" Item 1 - Total General Appropriations			
Item 12 - Appropriation: Reserve for Uncollected Taxes			
Amount to be Raised by Taxation in Municipal Budget	80024-07		

**ACCELERATED TAX SALE - CHAPTER 99**

Calculation To Utilize Proceeds In Current Budget As Deduction  
To Reserve For Uncollected Taxes Appropriation

A.	Reserve for Uncollected Taxes (sheet 25, Item 12)		<u>                    </u>	\$
B.	Reserve for Uncollected Taxes Exclusion	\$1,504.96		
	Outstanding Balance of Delinquent Taxes			
	(sheet 26, Item 14A) x % of Collection (Item 16)		<u>                    </u>	
C.	TIMES: % of increase of Amount to be			
	Raised by Taxes over Prior Year	%		
	[(2018 Estimated Total Levy - 2017 Total			
	Levy)/2017 Total Levy]		<u>                    </u>	
D.	Reserve for Uncollected Taxes Exclusion Amount			\$3,009.92
	[(B x C) + B]		<u>                    </u>	
E.	Net Reserve for Uncollected Taxes			\$-3,009.92
	Appropriation in Current Budget		<u>                    </u>	

(A-D)

**2018 Reserve for Uncollected Taxes Appropriation Calculation (Actual)**

1.	Subtotal General Appropriations (item8(L) budget			
	sheet 29)		<u>                    </u>	
2.	Taxes not Included in the budget (AFS 25, items 2			\$
	thru 7)		<u>                    </u>	
	Total			\$
			<u>                    </u>	
3.	Less: Anticipated Revenues (item 5, budget sheet			
	11)		<u>                    </u>	
4.	Cash Required			\$
			<u>                    </u>	
5.	Total Required at	\$-3,009.92	(items 4+6)	\$-3,009.92
				<u>                    </u>
6.	Reserve for Uncollected Taxes (item E above)			-3,009.92
				<u>                    </u>

**SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS**

			Debit	Credit
1.	Balance January 1, 2017		528,388.11	
	A. Taxes	83102-00      159,896.13		
	B. Tax Title Liens	83103-00      368,491.98		
2.	Cancelled			
	A. Taxes	83105-00		
	B. Tax Title Liens	83106-00		
3.	Transferred to Foreclosed Tax Title Liens:			
	A. Taxes	83108-00		
	B. Tax Title Liens	83109-00		
4.	Added Taxes	83110-00	1,000.00	
5.	Added Tax Title Liens	83111-00	2,903.15	
6.	Adjustment between Taxes (Other than current year)			
	A. Taxes - Transfers to Tax Title Liens	83104-00		2,170.98
	B. Tax Title Liens - Transfers from Taxes	83107-00	2,170.98	
7.	Balance Before Cash Payments			532,291.26
8.	Totals		534,462.24	534,462.24
9.	Collected:			157,557.23
	A. Taxes	83116-00      156,739.55		
	B. Tax Title Liens	83117-00      817.68		
10.	Interest and Costs - 2017 Tax Sale	83118-00	160.36	
11.	2017 Taxes Transferred to Liens	83119-00	41,312.02	
12.	2017 Taxes	83123-00	148,510.85	
13.	Balance December 31, 2017			564,717.26
	A. Taxes	83121-00      150,496.45		
	B. Tax Title Liens	83122-00      414,220.81		
14.	Totals		722,274.49	722,274.49

15. Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 9 divided by Item No. 7) is \_\_\_\_\_
16. Item No. 14 multiplied by percentage \_\_\_\_\_ 5,647.17 And represents the shown above is \_\_\_\_\_ maximum amount that may be anticipated in 2018.  
(See Note A on Sheet 22 - Current Taxes)  
(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY**  
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
Balance January 1, CY (Debit)	488,500.00	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Adjustment to Assessed Valuation (Debit)		
Adjustment to Assessed Valuation (Credit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Mortgage (Credit)		
Sales: Loss on Sales (Credit)		
Sales: Gain on Sales (Debit)		
Balance December 31, 2017		488,500.00
	488,500.00	488,500.00

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		
Balance December 31, 2017		0.00
	0.00	0.00

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		
Balance December 31, 2017		0.00
	0.00	0.00

Analysis of Sale of Property:	<u>\$0.00</u>
*Total Cash Collected in 2017	(84125-00)
Realized in 2017 Budget	
To Results of Operation	<u>0.00</u>

**DEFERRED CHARGES**  
**- MANDATORY CHARGES ONLY -**  
**CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55,  
N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheets 29 and 30.)

Caused By	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
PERS Appropriation	\$29,679.41	\$29,679.41	\$0.00	\$0.00
Deficit from Operations	\$	\$	\$0.00	\$0.00
	\$29,679.41	\$29,679.41	\$0.00	\$0.00

**EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN  
FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$


JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
			\$	

**N.J.S. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICI- PAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.**

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
9/25/2012	Reassessment of Real Taxes	125,000.00	25,000.00	22,045.00	22,045.00		0.00
Totals		125,000.00	25,000.00	22,045.00	22,045.00	0.00	0.00
					80025-00	80026-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page

  
 Sharon Yarosz  
 Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD  
 N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
Totals					80027-00	80028-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page

\_\_\_\_\_  
 Sharon Yarosz  
 Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR BONDS  
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Cancelled (Debit)			
Outstanding Dec. 31, 2017	80033-04	0.00	
	0.00	0.00	
2018 Bond Maturities – General Capital Bonds		80033-05	
2018 Interest on Bonds	80033-06		

**ASSESSMENT SERIAL BONDS**

Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80033-10	0.00	
	0.00	0.00	
2018 Bond Maturities – General Capital Bonds		80033-11	
2018 Interest on Bonds	80033-12		

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

80033-14

8033-15



**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS  
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)		14,011.51	
Issued (Credit)			
Paid (Debit)	9,294.48		
Outstanding Dec. 31,2017	4,717.03		
	14,011.51	14,011.51	
2018 Loan Maturities		80033-05	
2018 Interest on Loans		80033-06	
Total 2018 Debt Service for Loan		80033-13	

**GREEN ACRES TRUST LOAN**

Outstanding January 1, CY (Credit)		97,803.59	
Issued (Credit)			
Paid (Debit)	8,033.21		
Outstanding Dec. 31,2017	89,770.38		
	97,803.59	97,803.59	
2018 Loan Maturities		80033-11	
2018 Interest on Loans		80033-12	
Total 2018 Debt Service for Loan		8033-13	

**LIST OF LOANS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

80033-14

80033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			



**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR BONDS  
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80034-03	0.00	
	0.00	0.00	
2018 Bond Maturities – Term Bonds		80034-04	
2018 Interest on Bonds		80034-05	

**Type 1 School Serial Bond**

Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80034-09	0.00	
		0.00	0.00
2018 Interest on Bonds	80034-10		
2018 Bond Maturities – Serial Bonds		80034-11	
Total "Interest on Bonds – Type 1 School Debt Service"		80034-12	

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

**2018 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

	Outstanding Dec. 31, 2017	2018 Interest Requirement
	\$	\$

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
Ord. 16-02 Acquisition of Three Dump Trucks	490,000.00	8/4/2016	325,000.00	8/10/2018	1.45		4,712.50	8/10/2018
Ord. 16-05 Various Road Improvements	600,000.00	8/4/2016	300,000.00	8/10/2018	1.45		4,350.00	8/10/2018
	1,090,000.00		625,000.00			0.00	9,062.50	

80051-01

80051-02

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* "Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2015 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

80051-01

80051-02

Assessment Notes with an original date of issue of December 31, 2015 or prior must be appropriated in full in the 2018 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

**SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

80051-01

80051-02

**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
16-02 Purchase of 3 Dump Trucks		96,070.35			37,896.00			87,149.35
16-04 Plains Road Section IV	227,355.11				171,071.90	56,283.21	0.00	0.00
16-05 Improvements to Various Roads		127,503.77			122,371.12			5,132.65
16-06 Park Septic System	28,342.16				27,687.76		654.40	
17-10 Park Barn			16,000.00		15,275.00		725.00	
17-13 Improvements to Various Roads			40,000.00	14,250.00	40,000.00		14,250.00	
<b>Total</b>	<b>255,697.27</b>	<b>223,574.12</b>	<b>56,000.00</b>	<b>14,250.00</b>	<b>414,301.78</b>	<b>56,283.21</b>	<b>15,629.40</b>	<b>92,282.00</b>



**GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

		Debit	Credit
Balance January 1, CY (Credit)			26,225.68
Received from CY Budget Appropriation * (Credit)			
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)		21,000.00	
Balance December 31, 2017	80031-05	5,225.68	
		26,225.68	26,225.68

\* The full amount of the 2017 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

		Debit	Credit
Balance January 1, CY (Credit)			
Received from CY Budget Appropriation * (Credit)			
Received from CY Emergency Appropriation * (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Balance December 31, 2017	80030-05	0.00	
		0.00	0.00

\*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2017  
AND DOWN PAYMENTS (N.J.S. 40A:2-11) GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years
17-10 Park Barn	16,000.00			16,000.00
17-13 Improvements to Various Roads	40,000.00		35,000.00	5,000.00
Total	56,000.00	0.00	35,000.00	21,000.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND  
STATEMENT OF CAPITAL SURPLUS YEAR – 2017**

		Debit	Credit
Balance January 1, CY (Credit)			29,232.21
Premium on Sale of Bonds (Credit)			
Funded Improvement Authorizations Canceled (Credit)			56,283.21
Miscellaneous - Premium on Sale of Serial Bonds (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Appropriated to CY Budget Revenue (Debit)			
Balance December 31, 2017	80029-04	85,515.42	
		85,515.42	85,515.42

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants;  
Outstanding December 31, 2017 \_\_\_\_\_
2. Amount of Cash in Special Trust Fund as of December 31, 2017 (Note A) \_\_\_\_\_
3. Amount of Bonds Issued Under Item 1  
Maturing in 2018 \_\_\_\_\_
4. Amount of Interest on Bonds with a  
Covenant - 2018 Requirement \_\_\_\_\_
5. Total of 3 and 4 - Gross Appropriation \_\_\_\_\_
6. Less Amount of Special Trust Fund to be Used \_\_\_\_\_
7. Net Appropriation Required \_\_\_\_\_

NOTE A - This amount to be supported by confirmation from bank or banks  
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2018 appropriation column.

**MUNICIPALITIES ONLY  
IMPORTANT**

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete  
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L. 1981)

**A.**

1. Total Tax Levy for the Year 2017 was	18,656,291.39
2. Amount of Item 1 Collected in 2017 (*)	18,439,203.44
3. Seventy (70) percent of Item 1	13,059,403.97

(\*) Including prepayments and overpayments applied.

**B.**

1. Did any maturities of bonded obligations or notes fall due during the year 2017?	
Answer YES or NO:	Yes
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2017?	
Answer YES or NO:	Yes
If answer is "NO" give details	

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

**C.**

Does the appropriation required to be included in the 2018 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?	
Answer YES or NO:	No

**D.**

1. Cash Deficit 2016		
2. 4% of 2016 Tax Levy for all purposes:	Levy	
3. Cash Deficit 2017		
4. 4% of 2017 Tax Levy for all purposes:	Levy	746,251.66

**E.**

Unpaid	2016	2017	Total
1. State Taxes	\$	\$	\$
2. County Taxes	\$	\$0.00	\$0.00
3. Amounts due Special Districts	\$	\$	\$
Amounts due School Districts for Local School Tax	\$	\$-18,000.00	\$-18,000.00



UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year , please observe instructions of Sheet 2.

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing  
Trial Balance - Utility Fund**

AS OF DECEMBER 31,  
Operating and Capital Sections  
(Separately Stated)

Cash Liabilities Must Be Subtotalled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utility Operating Fund		
Cash Liabilities		
Subtotal Cash Liabilities		
Receivables Offset with Reserves		
Total Operating Fund		

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing**  
**Trial Balance - Utility Fund**  
AS OF DECEMBER 31,  
**Operating and Capital Sections**  
(Separately Stated)

Cash Liabilities Must Be Subtotalled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Utilities Capital Fund		
Total Capital Fund		



**Post-Closing Trial Balance**  
**Utility Assessment Trust Funds**  
IF MORE THAN ONE UTILITY  
EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED  
AS OF DECEMBER 31,

Title of Account	Debit	Credit
Total Trust Assessment Fund		

**Analysis of Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31,	Receipts		Disbursements	Balance Dec. 31,
		Assessments and Liens	Operating Budget		
Assessment Serial Bond Issues:					
Assessment Bond Anticipation Notes					
Other Liabilities					
Trust Surplus					
Less Assets "Unfinanced"					
<b>Total</b>					

**Schedule of Utility Budget -  
Budget Revenues**

Source		Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	91301			
Operating Surplus Anticipated with Consent of Director of Local Govt. Services	91302			
Rents	91303			
Miscellaneous Revenue Anticipated	91304			
Miscellaneous				
Added by N.J.S. 40A:4-87: (List)				
Subtotal Additional Miscellaneous Revenues				
Subtotal				
Deficit (General Budget)	91306			
	91307			

**Statement of Budget Appropriations**

Appropriations	
Total Appropriations	
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	

Deduct Expenditures	
Surplus	
Total Surplus	
Total Expenditure & Surplus	
Unexpected Balance Cancelled	

**Statement of Operation  
Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the budget year Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"  
Section 2 should be filled out in every case.

Section 1:	
Revenue Realized	
Miscellaneous Revenue Not Anticipated	
Appropriation Reserves Canceled	
<b>Total Revenue Realized</b>	
Expenditures	
Expended Without Appropriation	
Cash Refund of Prior Year's Revenue	
Overexpenditure of Appropriation Reserves	
Total Expenditures	
Less: Deferred Charges Included in Above "Total Expenditures"	
<b>Total Expenditures - As Adjusted</b>	
<b>Excess</b>	
Balance of "Results of 2015 Operation" Remainder= ("Excess in Operations")	
Deficit	
Balance of "Results of 2015 Operation" Remainder= ("Operating Deficit - to Trial Balance")	

Section 2:

The following Item of Appropriation Reserves Canceled In Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of for an Anticipated Deficit in the Utility for:

Appropriation Reserves Canceled In		
Less: Anticipated Deficit In Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		

**Results of Operations – Utility**

	Debit	Credit
Operating Excess		
Operating Deficit		
Total Results of Current Year Operations		

**Operating Surplus– Utility**

	Debit	Credit
Balance December 31,		
Total Operating Surplus		

**Schedule of Utility Accounts Receivable**

Balance December 31,		_____	\$
Increased by:			
Rents Levied		_____	\$
Decreased by:			
Collections	_____	\$	
Overpayments applied	_____		
Transfer to Utility Lien	_____		
Other	_____	\$	
		_____	\$
Balance December 31,		_____	\$

**Schedule of Utility Liens**

Balance December 31,		_____	\$
Increased by:			
Transfers from Accounts Receivable	_____	\$	
Penalties and Costs	_____	\$	
Other	_____	\$	
		_____	\$
Decreased by:			
Collections	_____	\$	
Other	_____	\$	
		_____	\$
Balance December 31,		_____	\$



**Deferred Charges  
- Mandatory Charges Only -  
Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55)

Caused by	Amount Dec. 31, per Audit Report	Amount in Budget	Amount Resulting from	Balance as at Dec. 31,
	\$	\$	\$	\$
Total Operating	\$	\$	\$	\$
	\$	\$	\$	\$
Total Capital	\$	\$	\$	\$

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year
			\$	

**Schedule of Bonds Issued and Outstanding  
and Debt Service for Bonds**  
UTILITY ASSESSMENT BONDS

	Debit	Credit	Debt Service
Outstanding December 31,			
Bond Maturities – Assessment Bonds			
Interest on Bonds			

**Utility Capital Bonds**

	Debit	Credit	Debt Service
Outstanding December 31,			
Bond Maturities – Assessment Bonds			
Interest on Bonds			

**Interest on Bonds – Utility Budget**

Interest on Bonds (*Items)			
Less: Interest Accrued to 12/31/ (Trial Balance)			
Subtotal			
Add: Interest to be Accrued as of 12/31/			
Required Appropriation			

**List of Bonds Issued During**

Purpose	Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding  
and Debt Service for Loans  
UTILITY LOAN**

Loan	Outstanding January 1,	Issued	Paid	Outstanding December 31,

**Interest on Loans – Utility Budget**

Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/ (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/	
Required Appropriation	\$

**List of Loans Issued During**

Purpose	Maturity	Amount Issued	Date of Issue	Interest Rate

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31,	Date of Maturity	Rate of Interest	Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES – UTILITY BUDGET	
Interest on Notes	\$
Less: Interest Accrued to 12/31/ (Trial Balance)	
Subtotal	\$
Add: Interest to be Accrued as of 12/31/	\$
Required Appropriation -	\$

**Debt Service Schedule for Utility Assessment Notes**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31,	Date of Maturity	Rate of Interest	Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, or prior require one legally payable installment to be budgeted in the Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in or written intent of permanent financing submitted with statement.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

**Schedule of Capital Lease Program Obligations**

Purpose	Amount of Obligation Outstanding Dec. 31,	Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

**Schedule of Improvement Authorizations (Utility Capital Fund)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1,		Authorizations	Expended	Authorizations Canceled	Balance December 31,	
	Funded	Unfunded				Funded	Unfunded
Total							

**Utility Capital Fund**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance December 31,		

**Utility Capital Fund**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance December 31,		

\*The full amount of the appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.



**Utility Fund**  
 CAPITAL IMPROVEMENTS AUTHORIZED IN  
 AND  
 DOWN PAYMENTS (N.J.S. 40A:2-11)  
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of or Prior Years

**Utility Capital Fund**  
**Statement of Capital Surplus**  
 YEAR

	Debit	Credit
Balance December 31,		

