

**MINUTES OF THE MEETING OF THE MAYOR AND COMMITTEE
OF THE TOWNSHIP OF FRANKFORD HELD ON
JANUARY 10, 2017**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: Present were Committeeman Castimore, Deputy Mayor Risdon and Mayor Ayers. Also present were Attorney Kevin Benbrook and Municipal Clerk Patricia Bussow.

SALUTE THE FLAG

APPOINTMENT OF TOWNSHIP ENGINEER: A motion was made by Castimore to appoint Harold E. Pellow of Harold E. Pellow & Associates, Inc. for a 4-year term, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

LICENSES/PERMITS:

Red Light Permit – Craig Fary, Captain
Blue Ridge Rescue Squad

Blue Light Permit – Vito Turi, Member
Blue Ridge Rescue Squad

RESOLUTIONS:

Resolution Refunding Tax Sale Certificate 2015-006 Which
Was Redeemed

Resolution Cancelling 2016 Property Taxes on Block 25, Lot
19.02 Granted A Disabled Veteran

Transfer Resolution

A motion was made by Castimore to approve the Consent Agenda seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION:

A motion was made by Castimore to open to public comment, seconded by Risdon. All in favor. Motion carried.

Park Commission Chair Chris Carney asked the Committee and Attorney if they could look into a small percentage increase for the rental properties owned by the Township. The Committee authorized the Attorney to review the current leases.

A motion was made by Castimore to close to public comment, seconded by Risdon. All in favor. Motion carried.

ORDINANCES
1st READING:

ORDINANCE #2017-01

**AN ORDINANCE OF THE MAYOR AND COMMITTEE
OF THE TOWNSHIP OF FRANKFORD
AMENDING “SCHEDULE A” OF CHAPTER 30
ENTITLED “COMPREHENSIVE LAND USE CODE”
OF THE TOWNSHIP CODE TO ADD THE CONDITIONAL USE
OF BED AND BREAKFAST IN ALL OF THE ZONES ON SCHEDULE A**

A motion was made by Castimore to approve Ordinance #2017-01 on First Reading, term, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ORDINANCE #2017-02

**AN ORDINANCE TO AMEND THE ESTABLISHED MINIMUM AND MAXIMUM SALARIES
FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF FRANKFORD TO PROVIDE
THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS AT THE
DISCRETION OF THE FRANKFORD TOWNSHIP COMMITTEE**

A motion was made by Castimore to approve Ordinance #2017-02 on First Reading, term, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ORDINANCE #2017-03

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF A FARMLAND
PERSERVATION DEED OF EASEMENT ON A PORTION OF LAND KNOWN AS BLOCK
68, LOT 1.03, AND AUTHORIZING THE ASSIGNMENT OF SAID
DEED OF EASEMENT TO THE COUNTY OF SUSSEX**

A motion was made by Castimore to approve Ordinance #2017-02 on First Reading, term, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

TOWNSHIP REPORTS:

- **Township Committee Reports:** No reports
- **DPW Report:** Reviewed as submitted by the DPW Supervisor
- **Zoning Officer’s Report:** Reviewed as submitted by the Zoning Officer

OLD BUSINESS:

- **Renovations to Township Owned Building at 162 Perry Road:** Discussion took place regarding having the DPW do most of the interior demo and removal of debris.
- **Auction or Rehabilitation of Township Owned Building at 28 Pelletown Road (Former Cat Shelter):** This matter will be carried.

NEW BUSINESS:

- **NJ State Firemen’s Association Membership Applications: Ashley Bellis and Russell Bellis:** A motion was made by Castimore to approve both applications, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.
- **Recommendation from Township Engineer to Accept Project – Proposed Construction of Lacrosse Field at Frankford Park:** A motion was made by Castimore to accept the project, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.
- **Recommendation from Township Engineer to Accept Project – Various Streets (Klimas Road, East Shore Culver Road, East Shore Lake Owassa Road – Section V, Summit Drive and Butternut Road):** A motion was made by Castimore to accept the project, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.
- **Letter from Resident Mr. Paul Sutphen regarding concern over the use of bank run or grit containing material for wintertime road maintenance:** The Committee reviewed the letter submitted by Mr. Sutphen and discussed the budget factors related to the request. The Committee felt the spreading of straight salt in the lake communities would be far too expensive and that the DPW would make every effort to sweep the roads as soon as practical after each winter storm, especially in the lake communities, realizing the environmental concerns.
- **Northwest Christian School – Request to use Smith Hill Road (Augusta Hill Road) for vehicle traffic during the closure of County Route 519 for the Annual Dora Pedersen 5K Run on Saturday, May 6, 2017:** A motion was made by Castimore to approve the event, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

APPROVE PAYMENT OF BILLS: A motion was made by Castimore to approve the bills, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION:

A motion was made by Castimore to open to public comment, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Castimore to close to public comment, seconded by Risdon. All in favor. Motion carried.

ADJOURNMENT: A motion was made by Castimore to adjourn, seconded by Risdon. All in favor. Motion carried.

ATTEST:

Patricia L. Bussow

Patricia L. Bussow, RMC
Municipal Clerk