TOWNSHIP OF FRANKFORD
COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION NO. 2026-065

AWARDING A CONTRACT TO CAPITOLCARE LLC FOR THE PROVISION OF EMPLOYEE AND RETIREE HEALTH PLAN 3RD PARTY ADMINISTRATION PROVIDER NETWORK SERVICES AS EXTRAORDINARY UNSPECIFIABLE SERVICES (EUS)

WHEREAS, the Township of Frankford provides eligible full-time employees and eligible retirees medical, prescription coverage as part of a comprehensive Health Benefits Program; and

WHEREAS, with the rising costs of the State Health Benefits Plan there exists a need to solicit alternate insurance providers; and

WHEREAS, the Township may enter into a contract for insurance services pursuant to N.J.S.A. 40A:11-5(1)(m) as Extraordinary Unspecifiable Services ("EUS"); and

WHEREAS, Katie LaBrunda, QPA, has certified that these services qualify as extraordinary, unspecifiable services under the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(ii); and

WHEREAS, contracts with insurance companies are not subject to the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the total contract amount paid to CapitolCare LLC will be for the payment of its premiums, inclusive of all fees, incurred by all eligible enrollees; and

WHEREAS, the total contract amount for the period of January 1, 2027 to December 31, 2028 is Six Hundred Thousand ($600,000) Dollars at Three Hundred Thousand ($300,000) a year; and

WHEREAS, during the term of this contract the Township's Purchasing Agent is authorized to issue change orders, if required, not to exceed twenty (20%) percent; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(e), the award of this contract is subject to the availability and appropriation of sufficient funds in the 2027 and 2028 fiscal year budgets; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Frankford Township, in the County of Sussex, and the State of New Jersey, as follows:

1. Subject to such modifications as may be deemed necessary or appropriate by Township Counsel, the Mayor is authorized to execute a contract with CapitolCare LLC to provide employee and retiree health plan 3rd party administration provider network services for a term of two (2) years beginning January 1, 2027 and expiring on December 31, 2028.

2. The total cost to the Township for the contract is Six Hundred Thousand ($600,000) Dollars at Three Hundred Thousand ($300,000) a year.

3. This contract is awarded without competitive bidding as “Extraordinary, Unspecifiable Services” under the provisions of the Local Public Contracts Law, and more specifically noted in N.J.S.A. 40A:11-5 1(m).

4. A notice of the award of this contract shall forthwith be published on the township website, setting forth the nature, duration, service and amount of the contract, and further stating that this resolution and the contract are on file and available for public inspection in the Office of the Clerk of the Township of Frankford.

CERTIFICATION

I, Lori Nienstedt, Municipal Clerk, do hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Frankford Township Committee at their Regular Meeting held on October 13, 2026.

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Lori Nienstedt, MBA, RMC
Municipal Clerk