

# **DRIVEWAY ACCESS PERMIT PACKAGE**

**Please include the following:**

- ✓ **2 Copies of the completed Access Permit Form**
- ✓ **Completed Checklist**
- ✓ **\$225 check made payable to Frankford Township**  
**(Engineer's Inspection Fees)**
- ✓ **\$25 check made payable to Frankford Township (Application  
Fee)**
- ✓ **Three (3) copies of a survey map including driveway profile  
and site plan**

**\*Applicant must give Harold Pellow's office  
at least 48 hours when calling for an inspection.**

# DRIVEWAY ACCESS PERMIT

Frankford Township

Block \_\_\_\_\_

Lot \_\_\_\_\_

Application made by \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

On behalf of \_\_\_\_\_

(Self, Tenant, Leasee)

To construct entrances on the \_\_\_\_\_ side of \_\_\_\_\_  
(N, E, S, W) (Street or Road)

At a point about \_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_  
(Direction) (Residence or Type of Business)

The following information must be supplied:

Frontage of property along highway \_\_\_\_\_ Number of drives desired \_\_\_\_\_

Distance between drives \_\_\_\_\_ Width of drive(s) \_\_\_\_\_  
(At curb or shoulder line)

Do curbs exist? \_\_\_\_\_ Proposed? \_\_\_\_\_ Are trees to be removed? \_\_\_\_\_

Is there a sidewalk? \_\_\_\_\_ Proposed? \_\_\_\_\_ Do catch basins exist? \_\_\_\_\_  
(If yes, locate on sketch)

Remarks: Give any other details such as pipe sizes for drainage or amount of concrete or fill contemplated, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Attach (3) copies of survey or plan showing the location of the driveway within the frontage, width and dimension of drives; drainage on the highway and other details necessary for a complete understanding of the request.

**IF THIS PERMIT IS GRANTED, I OR WE, AGREE TO COMPLY WITH THE RULES AND REGULATIONS OF THE TOWNSHIP OF FRANKFORD. (Copy of driveway ordinance is available on request)**

Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Applicant)

THIS PERMIT IS GRANTED TO THE COVENANTS, PREMISES, TERMS AND CONDITIONS SET FORTH HERE IN AND MADE A PART OF THIS REVOCABLE PERMISSION OR PRIVILEGE. A COPY OF THE SUPPORTING PLAN SHALL BE AVAILABLE ON SITE UNTIL THE PROJECT IS COMPLETED.

Conditions:

Permit No. \_\_\_\_\_ Date \_\_\_\_\_ Approved by \_\_\_\_\_  
Harold E. Pellow, Twp. Engineer

**VOID IF NOT USED WITHIN (1) YEAR FROM DATE OF ISSUE.**

## FRANKFORD TOWNSHIP DRIVEWAY CHECKLIST

**Frankford Township**

151 US Highway 206

Augusta, NJ 07822

Land Use Department - 973-948-7592

Engineer - Harold Pellow & Associates - 973-948-6463

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Tax Block(s) \_\_\_\_\_ Tax Lot(s) \_\_\_\_\_

Adjacent Roads \_\_\_\_\_

Present Zoning \_\_\_\_\_ Proposed Use \_\_\_\_\_

PLAN REQUIREMENTS	COMPLETE	INCOMPLETE	WAIVER	N/A
1. Plan Scale 1"=50' or larger, Graphic Scale, and Title Block				
2. Name, Address, License Number of Plan Preparer, Signature, Original Raised Seal				
3. Date of map preparation and each subsequent revision				
4. Width of driveway *12' to 15') dimension on plan				
5. Length of drive to be paved dimension on plan (50' minimum)				
6. Centerline profile for drives over 8% at any point along the driveway				
7. Sight distances based on posted speed				
8. Drive to enter roadway at a right angle				
9. Driveway turnaround with dimensions				
10. Sight obstructions in sight triangle				
11. Show typical driveway entrance at road-use applicable detail from Figure 1, Section 16-				
12. Drainage as per Section 16-5.9c4				
13. Sight distance to nearest intersection				
14. Location of drive across the street				
15. Typical section of drive to show the following:				
a. Width in feet				
b. 4" Dense graded aggregate base				
c. 2" Bituminous concrete surface course , mix 1-5				
d. Side slopes and berm, width				
e. Top soiling 4" thick, seeding, fertilizing, and mulching berms & slopes				
f. Type stabilizing with slopes exceeding a slop of 2:1				
g. Guide rail on fills over 5'				

**This form must be completed in full and submitted along with the Driveway Access Permit Application**