

**MINUTES OF THE MEETING OF THE MAYOR AND COMMITTEE OF THE
TOWNSHIP OF FRANKFORD HELD ON
APRIL 11, 2017**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: Present were Committeeman Castimore, Deputy Mayor Risdon and Mayor Ayers. Also in attendance was Kevin Benbrook, Esq. and Patricia Bussow, Municipal Clerk.

SALUTE THE FLAG

PRESENTATION OF 2017 HIGH POINT REGIONAL HIGH SCHOOL BUDGET

Dr. Scott Ripley-Presentation of 2017 Budget
Seamus Campbell-Programming

Discussion with Committee regarding cost per student.

PUBLIC HEARING AND ADOPTION OF 2017 MUNICIPAL BUDGET

A motion was made by Castimore to open to the Public Hearing, seconded by Risdon. All in favor. Motion carried.

Auditor Tom Ferry gave the presentation of 2017 Municipal Budget

Resident Brian Thompson proposed a question regarding Township debt.

Resident Andrew Jerrod proposed a question regarding road maintenance

Resident Peter Knipe questioned what the net valuation rate was (page 2 of budget).

Resident Mike Fox asked for clarification on municipal purchases.

A motion was made by Castimore to close to the Public Hearing, seconded by Risdon. All in favor. Motion carried.

A motion as made by Castimore to adopt the 2017 Municipal Budget, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

LICENSES/PERMITS:

Used Car Licenses:

Car Country USA, LLC
1-2-3 Auto Sales, LLC

Event License:

NJ Taco Festival – September 9, 2017

Fireworks Permits:

Sussex Professional Baseball/Sussex County Miners:

May 19, 2017	July 4, 2017
May 27, 2017	July 8, 2017
May 29, 2017	July 29, 2017
June 10, 2017	Augusta 19, 2017
June 17, 2017	September 2, 2017
July 1, 2017	

RESOLUTIONS:

Resolution Refunding Tax Sale Certificate 2017-020
Which Was Redeemed

Resolution Authorizing In Rem Foreclosure of Nineteen
Municipally Held Tax Sale Certificates

A motion was made by Castimore to approve the Consent Agenda, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Castimore to open to public comment, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Castimore to close to public comment, seconded by Risdon. All in favor. Motion carried.

ORDINANCES

1st READING:

ORDINANCE #2017-06

**AN ORDINANCE AMENDING CHAPTER XII, SECTION 12.1.3 OF THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF FRANKFORD, SUSSEX COUNTY,
NEW JERSEY, AMENDING THE FEES FOR THE ADMINISTRATION AND
ENFORCEMENT OF THE UNIFORM CONSTRUCTION CODE**

There was no action taken on this Ordinance.

ORDINANCES
2ND READING:

ORDINANCE #2017-07

VACATION OF HAZELNUT STREET

PUBLIC HEARING:

A motion was made by Castimore to open the public hearing, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to the public hearing, seconded by Castimore. All in favor. Motion carried.

A motion was made by Castimore to approve Ordinance #2017-07 on second reading, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ORDINANCE #2017-08

VACATION OF SECOND AVENUE

PUBLIC HEARING:

A motion was made by Castimore to open the public hearing, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to the public hearing, seconded by Castimore. All in favor. Motion carried.

A motion was made by Castimore to approve Ordinance #2017-08 on second reading, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

TOWNSHIP REPORTS:

- **Township Committee Reports:** Committeeman Castimore reported that the school budget hearing will be held next week. The air conditioning costs for the school are within the budget constraints. The school will be financing LED light replacement, and will be saving money with the difference in electric costs.

Deputy Mayor Risdon reported on the DPW that the truck is fixed and would like to put the surplus equipment up for auction again. The sweeper is still having issues and has been back to the dealer for repair several times with the same problem. The dealer will have to make good on the warranty dates with the DPW Supervisor.

Mayor Ayers stated that the Frankford Township Board of Education recognized the Frankford Township Road Department by proclamation for their hard work during winter storms.

Mayor Ayers stated that the Park Commission is still working on the lease with the State. They suggested listing the improvements and a 10-year plan. Risdon reported that the DPW will be working on the clay for the fields.

From Open Space, Mayor Ayers reported that the closing took place on the Dana Rae property and the Bert Smith property will be closed on soon.

- **DPW Report:** Reviewed as submitted by the DPW Supervisor

OLD BUSINESS:

- **Renovations to Township Owned Building at 162 Perry Road – Review Quotes**

A motion was made by Risdon to award the bid for renovations at 162 Perry Road to ABC Building Systems, Branchville, NJ, who is the responsible lowest bidder, seconded by Castimore. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

- **Request by Capitol Care for COAH Funding to purchase current rental site at 20 Newton Avenue:** This matter was tabled in order to obtain more information.

NEW BUSINESS:

- **Request and Invitation from The American Legion Post 157 for a \$300 donation to help defray the costs of the Annual Memorial Day Parade to be held on May 29, 2017**

A motion was made by Castimore to approve the donation request, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

- **Letter from Resident Joan E. Casterlin regarding tree removal on Mahlon Casterlin Avenue:** Attorney Benbrook will address this matter through correspondence.

- **Request from Blue Ridge Rescue Squad to Conduct Coin Tosses:** A motion was made by Castimore to approve the request of Blue Ridge Rescue Squad to Conduct Coin Tosses, seconded by Risdon. All in favor. Motion carried.

- **Evermay Manor Redevelopment Agreement**

A motion was made by Castimore to authorize the Mayor and Municipal Clerk to execute the Evermay Manor Redevelopment Agreement, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

A new item of business was added to the agenda by Deputy Mayor Risdon. After discussion, Attorney Benbrook advised the Committee that it was appropriate to introduce Ordinance #2017-09 on First Reading, by Title only, in order to expedite the matter.

**ORDINANCE #2017-09
FRANKFORD TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

AN ORDINANCE REPEALING CHAPTER XII, SECTIONS 12-1.1 THROUGH 12-1.4 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF FRANKFORD, SUSSEX COUNTY, NEW JERSEY, AND TRANSFERRING JURISDICTION FOR THE ADMINISTRATION AND ENFORCEMENT OF THE UNIFORM CONSTRUCTION CODE TO THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS

A motion was made Castimore to approve Ordinance #2017-09 on First Reading, by Title Only, seconded by Risdon. Roll call was taken for a 2-1 vote in favor of this motion. (Castimore, yes; Risdon, yes; Ayers, no). Motion carried.

APPROVE PAYMENT OF BILLS

A motion was made by Castimore to approve the payment of bills, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Castimore to open to public comment, seconded by Ayers. All in favor. Motion carried.

Resident Brian Thompson of 43 Davis Road commented that he is in favor of Ordinance #2017-09 regarding the DCA obtaining jurisdiction of the building department.

Resident Peter Knipe of 16 Wykertown Road stated "I just want to reiterate my support for going to the State DCA. It is a question of economics as well as bandwidth. It makes fiscal sense and I think it would benefit the Town and Community as a whole."

A motion was made by Castimore to close to public comment, seconded by Ayers. All in favor. Motion carried.

EXECUTIVE SESSION: By Resolution

A motion was made by Castimore to move into Executive Session to discuss a personnel matter, seconded by Risdon. All in favor. Motion carried.

A motion was made by Castimore to close from Executive Session, seconded by Risdon. All in favor. Motion carried.

There were no results from Executive Session.

ADJOURNMENT

A motion was made by Castimore to adjourn, seconded by Risdon. All in favor. Motion carried.

ATTEST:

Patricia L. Bussow

Patricia L. Bussow, RMC
Municipal Clerk