

**MINUTES OF THE MEETING OF THE MAYOR AND COMMITTEE OF THE
TOWNSHIP OF FRANKFORD HELD ON
JUNE 13, 2017**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: Present were Committeeman Castimore, Deputy Mayor Risdon and Mayor Ayers. Also present were Kevin Benbrook, Esq. and Patricia L. Bussow, Municipal Clerk.

SALUTE THE FLAG

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

MINUTES: March 7, 2017 Regular Meeting
April 11, 2017 Regular Meeting
May 23, 2017 Special Workshop Meeting

LICENSES/PERMITS:

Event Licenses:

Newton Kennel Club – Dog Show
August 31 – September 2, 2017

Peter’s Valley School of Craft – Craft Fair
September 23 and 24, 2017

RESOLUTIONS:

Resolution Refunding 2017 Tax Overpayment Block 9999,
Lot 2

Resolution Approving Liquor Licenses for 2017-2018 Term

A motion was made by Castimore to approve the Consent Agenda, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ORDINANCES
2ND READING:

ORDINANCE #2017-10

AN ORDINANCE OF THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX, STATE OF NEW JERSEY, PROVIDING FOR CONSTRUCTION OF A BARN AT THE PARK IN THE TOWNSHIP OF FRANKFORD. TOTAL COST OF THE PROJECT IS \$16,000, APPROPRIATING A SUM OF \$16,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE CAPITAL FUND

• **PUBLIC HEARING**

A motion was made by Castimore to open to the public hearing, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to the public hearing, seconded by Ayers. All in favor. Motion carried.

A motion was made by Risdon to adopt Ordinance #2017-10 on Second Reading, seconded by Ayers. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ORDINANCE #2017-11

AN ORDINANCE AMENDING CHAPTER XII, SECTION 12.1.3 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF FRANKFORD, SUSSEX COUNTY, NEW JERSEY, AMENDING THE FEES FOR THE ADMINISTRATION AND ENFORCEMENT OF THE UNIFORM CONSTRUCTION CODE

- **PUBLIC HEARING**

A motion was made by Castimore to open to the public hearing, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to the public hearing, seconded by Ayers. All in favor. Motion carried.

A motion was made by Risdon to adopt Ordinance #2017-11 on Second Reading, seconded by Ayers. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION:

A motion was made by Risdon to open to public comment, seconded by Castimore. All in favor. Motion carried.

Resident Gary Chiusano of Pelletown Road commented on the issue of excessive speeding on Pelletown Road. Mr. Chiusano had inquired if the Township Engineer has been contacted and made aware of this issue.

Attorney Benbrook stated that it was appropriate for the Committee to introduce Ordinance #2017-12 by Title only.

ORDINANCE #2017-12 FRANKFORD TOWNSHIP SUSSEX COUNTY, NEW JERSEY

A Motion was made by Risdon to introduce Ordinance 2017-12 for First Reading, by Title only, an amendment to the traffic ordinance, by making the entire length of Pelletown Road 35 mph, the entire length of Fenwick Road 25 mph, and the entire length of Losey Road 35 mph, seconded by Castimore. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

Resident and Board of Health President Mike Dolan thanked Patricia Bussow for stepping up as Board of Health Secretary. He also reminded the Committee that the Open House for 80-82 Morris Avenue, the SCARC homes, is on June 20, 2017 from 4:00 p.m. to 7:00 p.m.

Mr. Dolan also asked for an update regarding the government sponsored e-mail accounts for Committee and board members. The Municipal Clerk commented that the Township was going over to gmail accounts and would confer with Municipal Software on the matter.

A motion was made by Castimore to close to public comment, seconded by Risdon. All in favor. Motion carried.

TOWNSHIP REPORTS:

- **Township Committee Reports:** Attorney Benbrook requested information on the sweeper to review.

Mayor Ayers reported that the Open Space Committee is working on getting maps for the trails.

Attorney Benbrook commented that he has prepared new leases for the tenants located on the Park Property.

- **DPW Report:** Reviewed as submitted by the DPW Supervisor

OLD BUSINESS:

- **Request by Capitol Care for COAH Funding to purchase current rental site at 20 Newton Avenue:** There was no action taken on this matter.

NEW BUSINESS:

- **Amendment to Contract for Snowplowing Services between the Township of Frankford and Pierson Landscaping & Design, LLC, along with Resolution Authorizing same:** A motion was made by Castimore to approve the Amendment to the Contract for Snowplowing Services between the Township of Frankford and Pierson Landscaping & Design, LLC, along with Resolution Authorizing same, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.
- **Letter from resident Link Keur regarding Losey Road speed limit and maintenance of sidewalks on David Drive:** The Municipal Clerk will ask the Land Use Board Administrator and Engineer if there is a Developer's Agreement and forward it to Attorney Benbrook for review.
- **Letter from landowner Carol Frazer Rice regarding possible donation of property, Block 231/Lot 10:** This item was tabled.
- **Letter from State Department of Transportation awarding Grant for Price Road in the amount of \$160,000 (for information purposes).**
- **Letter from Resident Peter Knipe regarding the implementation of an Economic Development Committee:** Mr. Knipe was supported by the Committee in his efforts and suggested he could touch base with Tammie Horsfield from the Sussex County Chamber of Commerce.

APPROVE PAYMENT OF BILLS

A motion was made by Castimore to approve the payment of bills, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Castimore to open to public comment, seconded by Risdon. All in favor. Motion carried.

There was no public comment.

A motion was made by Castimore to close to public comment, seconded by Risdon. All in favor. Motion carried.

A motion was made by Risdon to have the Municipal Clerk advertise for a part-time Construction Department Secretary, seconded by Castimore. Roll call was taken for a 3-0 vote in favor of this motion (Castimore, yes; Risdon, yes; Ayers, yes). All in favor. Motion carried.

ADJOURNMENT

A motion was made by Castimore to adjourn, seconded by Risdon. All in favor. Motion carried.

ATTEST:

Patricia L. Bussow

Patricia L. Bussow, RMC
Municipal Clerk