

**MINUTES OF THE MEETING OF THE MAYOR AND COMMITTEE
OF THE TOWNSHIP OF FRANKFORD HELD ON
JANUARY 8, 2019**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: Present were Committeeman Risdon, Committeeman Carney, Committeeman Ayers, Deputy Mayor Civitan and Mayor Castimore. Also present were Township Attorney, Kevin Benbrook and Municipal Clerk, Patricia Bussow.

SALUTE THE FLAG

PRESENTATION OF WILDFIRE PROTECTION PLAN GRANT

A motion was made by Carney to accept the monetary presentation of the Wildfire Protection Plan Grant in the amount of \$5,000.00, seconded by Ayers. All in favor. Motion carried.

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

MINUTES: Regular Meeting Minutes – December 11, 2018

LICENSES/PERMITS:

Blue Light Permit:	Elizabeth Ysais, Blue Ridge Rescue Squad
Red Light Permit:	Craig S. Fary Blue Ridge Rescue Squad
Soil Removal Permit:	ADR Environmental
Social Affairs Permit:	American Legion Post #157

RESOLUTIONS:

Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964

A motion was made by Risdon to approve the Consent Agenda, seconded by Civitan. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Ayers to open to public comment, seconded by Civitan. All in favor. Motion carried.

Resident and Fire Department President Mike Fox spoke regarding a request to purchase Emergency Services Equipment.

Deputy Mayor Civitan stated that as of this date they have donated \$150,000.00 to the Fire Department, as well as \$36,000.00 for the insurance premium for the Fire Department.

Township Attorney Kevin Benbrook suggested speaking with Bond Counsel regarding the possibility of bonding for these types of equipment requests, specifically fire trucks.

Committeeman Ayers stated that the Fire Department should look into possibly billing homeowners for fire calls.

Resident and Fire Department Treasurer Chuck McDermott spoke regarding the previous contract with Newton Police Department for dispatch services, and the money saved by the Township by going to the County 911 system.

A motion was made by Ayers to close to public comment, seconded by Civitan. All in favor. Motion carried.

ORDINANCES

1ST READING:

ORDINANCE #2019-01

AN ORDINANCE OF THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX, STATE OF NEW JERSEY, PROVIDING FOR A GENERATOR FOR THE MUNICIPAL BUILDING AND APPROPRIATING \$7,900.00 FROM FUND BALANCE IN THE GENERAL CAPITAL FUND FOR SUCH PURPOSE AND \$71,100.00 FROM A GRANT AWARDED BY THE FEMA HAZARD MITIGATION GRANT PROGRAM FOR SUCH PURPOSE

A motion was made by Risdon to approve Ordinance #2019-01 on First Reading, seconded by Carney. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore; yes). All in favor. Motion carried.

TOWNSHIP REPORTS:

- Township Committee Reports:

Committeeman Risdon: None

Committeeman Carney: None

Committeeman Ayers: Updated on progress of work at the rental unit on Perry RoadHouse.

Deputy Mayor Civitan: None

Mayor Castimore: None

- DPW Report: Ford is currently building the cab and chassis on the new mason dump. Supervisor Mark Yetter spoke at length with Stewart-Amos, and they have a sweeper that they are willing to trade (2015 Freightliner 33,000 GPW, 37,000 miles and 2,050 hours).

OLD BUSINESS:

• **Various Safety Concerns as submitted by Township Engineer, Harold E. Pellow:**

DPW Supervisor Mark Yetter contacted the guide rail company on several occasions, and no one has returned his telephone call. Committee needs to work on an insurance reimbursement procedure for damaged guide rails.

Attorney Benbrook added that the Deed of Dedication for Fairview Way completed by Bill Haggerty, Esq. has been revised to incorporate the sketch that Township Engineer Harold Pellow suggested.

A motion was made by Risdon to accept the Deed of Dedication for Fairview Way, with Harold Pellow approving the final construction of the turnaround, seconded Carney. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

NEW BUSINESS:

• **Recommendation by Township Engineer to Accept Project – Proposed ADA Improvements at Frankford Township Municipal Building:** A motion was made by Risdon to accept the proposed project – ADA Improvements at the Frankford Township Municipal Building, seconded by Civitan. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

• **George Hill Road and Price Road Grant Funding:** A motion was made by Risdon to accept the Grant Funding for George Hill Road and Price Road, seconded by Carney. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

• **Request by Blue Ridge Rescue Squad to Conduct Coin Tosses:** A motion was made by Risdon to accept the request of Blue Ridge Rescue Squad to conduct Coin Tosses, seconded by Ayers. All in favor. Motion carried.

• **Additional Item of New Business:** A motion was made by Ayers to move forward with the farm lease bid of Dry Brook Preserve, seconded by Carney. Roll call was taken for a 3-2 vote in favor of this motion. (Risdon, no, Carney, yes; Ayers, yes; Civitan, yes; Castimore, no). Motion carried.

CORRESPONDENCE:

- Memo from Harold E. Pellow regarding NJDOT Municipal Aid Grant Recipients
- Blairstown Township Resolution in Support of New Jersey State League of Municipalities Conference Resolution No. 2018-09 Calling for the Consent of Stockholder Municipalities for New Jersey Department of Transportation Projects
- Sandyston Township Resolution in Support of Assembly Bill A4037 and Senate Bill S2650 Amending NJSA40A:14-96, NJSA40A:14-98 and PL 1940, c. 153 Allowing Members of Junior Firefighters Auxiliaries to Perform Certain Fire Support Duties

A motion was made by Risdon to support the Resolutions of Blairstown and Sandyston and memorialize them in Frankford's format, seconded by Ayers. Roll call was taken for a 4-1 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, no). Motion carried.

APPROVE PAYMENT OF BILLS

A motion was made by Risdon to approve payment of bills, seconded by Civitan. Roll call was taken for 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Risdon to open to public comment, seconded by Carney. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to public comment, seconded by Carney. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Risdon to adjourn, seconded by Ayers. All in favor. Motion carried.

ATTEST:

Patricia L. Bussow

Patricia L. Bussow, RMC
Municipal Clerk