

**MINUTES OF THE MEETING OF THE MAYOR AND COMMITTEE OF THE
TOWNSHIP OF FRANKFORD HELD ON
JUNE 11, 2019**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: Present were Committeeman Risdon, Committeeman Carney, Committeeman Ayers, Deputy Mayor Civitan, Mayor Castimore. Also present were Township Attorney Kevin Benbrook and Municipal Clerk, Patricia L. Bussow.

SALUTE THE FLAG

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

RESOLUTIONS:

Resolution Applying 2018 Tax Payment to 2019 Taxes, Block 39/Lot5

Resolution Refunding Tax Sale Certificate 2019-014 Which Was Redeemed

Resolution Cancelling Tax Sale Certificate 2017-005 Premium to Fund Balance

Resolution Refunding Tax Sale Certificates 2017-010 & 2019-009 Which Were Redeemed

Resolution Refunding Tax Sale Certificate 2017-011 Which Was Redeemed

Resolution Renewing Liquor Licenses for the 2019-2020 Licensing Term

Resolution to Rescind the Resolution to Cancel Unfunded Balance of Bond Ordinance

Resolution Approving Amusement Games Licenses for the New Jersey State Fair

A motion was made by Risdon to approve Consent Agenda, seconded by Ayers. Roll call was taken for a 4-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes). Motion carried. (Mayor Castimore not present for this vote.)

PUBLIC PORTION

A motion was made by Risdon to open to public comment, seconded by Ayers. All in favor. Motion carried.

Mike Dolan – Mr. Dolan commended Patti for her years of service and wished her well in her new endeavors.

Mike Fox – Mr. Fox thanked Municipal Clerk Patti Bussow for the assistance she has given to the Frankford Fire Department.

A motion was made by Risdon to close to public comment, seconded by Ayers. All in favor. Motion carried.

ORDINANCES
1ST READING:

ORDINANCE #2019-05

**AN ORDINANCE OF THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX,
STATE OF NEW JERSEY, AMENDING CHAPTER 30 ENTITLED
“COMPREHENSIVE LAND USE ORDINANCE”
TO AMEND THE ACCESSORY BUILDINGS AND STRUCTURES ORDINANCE
REQUIREMENTS CODIFIED AT SECTION 1015 TO ALLOW
ARCH, HOOP AND CLAMSHELL STRUCTURES
TO BE USED AS ACCESSORY STRUCTURES**

After discussion, the Committee will be sending further recommendation to the Land Use Board, as prepared by the Township Attorney.

ORDINANCES
2ND READING:

ORDINANCE #2019-09

**AN ORDINANCE OF THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX,
STATE OF NEW JERSEY, PROVIDING FOR THE RESURFACING OF GEORGE
HILL ROAD, SECTIONS III & IV AND APPROPRIATING \$45,000 FROM VARIOUS
RESERVES – IMPROVEMENTS TO ROADS IN THE GENERAL CAPITAL FUND
FOR SUCH PURPOSE AND \$159,000 FROM A GRANT AWARDED BY THE NJ
DEPARTMENT OF TRANSPORTATION FOR SUCH PURPOSE**

WHEREAS, the Township of Frankford (the “Township”), in the County of Sussex, State of New Jersey, wishes to make improvements to George Hill Road, Sections III & IV, by and in the Township; and

WHEREAS, the cost of said renovation is estimated to be \$204,000; and

WHEREAS, The Township is expected to receive a NJ Department of Transportation Grant (the “Grant”) in the amount of \$159,000 and to appropriate \$45,000 from Various Reserves – Improvements to Roads in the General Capital Fund to undertake the improvements to George Hill Road, Sections III & IV; and

WHEREAS, the Township desires to authorize the appropriation and expenditure of the Grant in order to undertake the aforesaid improvements to George Hill Road, Sections III & IV.

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKFORD, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

SECTION I: The capital improvement or purpose described in Section 2 of the capital ordinance is hereby authorized as a general capital improvement to be undertaken by the Township. For the said improvement or purpose stated in Section 2, there is hereby appropriated the amount of \$204,000, which amount is the Grant expected to be received by the Township and deposited in the General Capital Fund and \$45,000 from Various Reserves – Improvements to Roads in the General Capital Fund.

SECTION 2: The capital improvement or purpose hereby authorized is improvements to George Hill Road, Sections III & IV, including but not limited to, excavation, milling, paving, reconstruction and resurfacing such roadway, drainage work, roadway painting, also including all engineering and design work, surveying, base mapping, utility arrangements, construction planning, preparation of plans and specifications, permits, bid documents and analysis, construction inspections and contract administration, and also including all work, materials, equipment and appurtenances necessary therefore or incidental thereto.

SECTION 3: The expenditure of the Grant for the improvement or purpose set forth in Section 2 hereof is hereby authorized and approved. The Mayor, the Clerk, the Chief Financial Officer and any other official/officer of the Township is each hereby authorized and directed to execute, deliver and perform any agreement with the NJ Department of Transportation to undertake the improvement or purpose set forth herein and to effectuate the transaction contemplated thereby.

SECTION 4: This ordinance shall take effect twenty (20) days after final adoption and approved by the Mayor.

- ***PUBLIC HEARING***

A motion was made by Risdon to open to public comment, seconded by Ayers. All in favor. Motion carried.

Township Engineer Harold Pellow commented on the procedure to approve the plans with the DOT for the project.

A motion was made by Risdon to close to public comment, seconded by Ayers. All in favor. Motion carried.

A motion was made by Risdon to adopt Ordinance #2019-09 on Second Reading, seconded by Ayers. Roll call was taken for a 4-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan; yes). Motion carried.

A motion was made by Civitan to have Harold Pellow, Engineer forward the plans for the Resurfacing of George Hill Road, Sections III & IV to the Department of Transportation for approval, seconded by Ayers. Roll call was taken for a 4-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes). Motion carried. (Mayor Castimore not present for this vote.)

ORDINANCE #2019-10

**BOND ORDINANCE PROVIDING AN APPROPRIATION
OF \$900,000 FOR VARIOUS ROAD IMPROVEMENTS FOR
AND BY THE TOWNSHIP OF FRANKFORD, IN THE
COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING
THE ISSUANCE OF \$600,000 BONDS OR NOTES OF THE
TOWNSHIP FOR FINANCING PART OF THE
APPROPRIATION**

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKFORD, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Township of Frankford, New Jersey (the "Township") as general improvements. For the said Improvements there is hereby appropriated the amount of \$900,000, such sum includes the sum of \$300,000 as the down payment as required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital purposes.

SECTION 2. In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$600,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$600,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3. (a) The Improvements authorized and the purposes for which obligations are to be issued are as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Useful Life</u>
Various road improvements, including but not limited to Mattison Road – Section I, Mattison Reservoir Road – Sections I and II, Mattison Reservoir Road – Section III from Section II to the Township line and Pines Road, including engineering and all equipment, costs, improvements and appurtenances necessary therefor or related thereto.	\$900,000	\$600,000	10 Years

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$600,000.

(c) The estimated cost of the Improvements is \$900,000 which amount represents the initial appropriation made by the Township.

SECTION 4. All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township (the “Chief Financial Officer”); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

SECTION 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$600,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7. Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10. This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.50-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$600,000.

SECTION 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

- ***PUBLIC HEARING***

A motion was made by Risdon to open to public comment, seconded by Ayers. All in favor. Motion carried.

There was no public comment.

A motion was made by Ayers to close to public comment, seconded by Civitan. All in favor. Motion carried.

A motion was made by Civitan to adopt Ordinance #2019-10 on Second Reading, seconded by Ayers. Roll call was taken for a 3-1 vote in favor of this motion. (Risdon, abstain; Carney, yes; Ayers, yes; Civitan, yes). Motion carried. (Mayor Castimore was not present for this vote.)

ORDINANCE #2019-11

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$265,000 FOR VARIOUS CAPITAL IMPROVEMENTS FOR AND BY THE TOWNSHIP OF FRANKFORD, IN THE COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$130,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKFORD, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 12. The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Township of Frankford, New Jersey (the "Township") as general improvements. For the said Improvements there is hereby appropriated the amount of \$265,000, such sum includes the sum of \$135,000 as the down payment as required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital purposes.

SECTION 13. In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$130,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$130,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 14. (a) The Improvements authorized and the purposes for which obligations are to be issued are as follows:

<u>Improvements</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Useful Life</u>
Improvements to Municipal Building, including but not limited to renovations to the front steps of building and roof, including all work and materials necessary therefor or incidental thereto, and all as shown on and in accordance with the plans and specifications on file in the office of the Clerk and hereby approved.	\$155,000	76,000	15 Years
Construction of an addition to the Department of Public Work's garage, including all work and materials necessary therefor or incidental thereto, and all as shown on and in accordance with the plans and specifications on file in the office of the Clerk and hereby approved (Supplements Ordinance #2018-06 appropriating \$150,000).	110,000	54,000	15 Years
TOTAL	\$265,000	\$130,000	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$130,000.

(c) The estimated cost of the Improvements is \$265,000 which amount represents the initial appropriation made by the Township.

SECTION 15. All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 16. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

SECTION 17. The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or

acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the Improvements, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$130,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$75,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 18. Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 19. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 20. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 21. This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.50-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$130,000.

SECTION 22. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

- ***PUBLIC HEARING***

A motion was made by Risdon to open to public comment, seconded by Ayers. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close from public comment, seconded by Ayers. All in favor. Motion carried.

A motion was made by Risdon to adopt Ordinance #2019-11 on Second Reading, seconded by Ayers. Roll call was taken for a 4-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes). Motion carried. (Mayor Castimore was not present for this vote.)

TOWNSHIP REPORTS:

- Township Committee Reports:

Committeeman Risdon: No reports.

Committeeman Carney: Committeeman Carney reported that High Point Board of Education is happy with the new school board appointments, and everything is going well. As an update to the letter sent to the property owner on Mattison Road regarding covering the water easements with millings, after a response from his attorney, the Zoning Officer has forwarded correspondence to Mayor Frato of Branchville.

Committeeman Ayers: The Open Space Committee met and they are working on the update of the Open Space Plan, which is included in Bob Canace's fee. The Greater Culver Lake Watershed Foundation was at the meeting and ideas were given to the Committee on what they would like to see in the future. Open Space is getting feedback on other recreational ideas for the Township other than at the Park. Open Space is also looking into a 6-acre piece of property on Drybrook which also has invasive plant species, and are looking to remove them to allow it to grow back into the forest for walking and hiking. The County sent a letter to the Committee and the State will be looking into accepting the Grande property on Gunn Road into preservation.

Deputy Mayor Civitan: Mr. Civitan reported that there are currently no rent increases for the residents for the park rentals. He stated that the Park Commission wanted to add a new member since Tom Jaust had resigned.

A motion was made by Ayers to appoint Faith Healy to the Park Commission, seconded by Carney. Roll call was taken for a 4-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes, Castimore, yes). Motion carried.

Mayor Castimore: Economic Development Committee would like to send a proposal to the Township Committee and the Land Use Board to lessen the brightness of the LED lights, and also restrict the number of these lights in the Township. They have been working with the people at Ross' corner to put a better sign up on the approach into Frankford Township. The new website for Frankford Township went live and it looks beautiful. The EDC is soliciting anyone from the town to submit photos of anything that would appeal to visitors to Frankford Township.

- DPW Report – The Supervisor stated that Bid Openings for the new pole barn for the DPW will be on June 19, 2019. Resident at 40 Lower North Shore reported that there are ash trees dying and would like the Township remove them, however they are not owned by the township. There was a brief discussion about the clogged pipe at East Shore Culver Road and 14th Street. Harold Pellow will look at this site and advise at the next meeting.
- Zoning Officer's Report: Reviewed by the Committee.

The Township Engineer requested approval to apply to the State DOT for a grant for the resurfacing and repairs of Ridge Road and Gunn Road.

A motion was made by Risdon to authorize Harold Pellow, Township Engineer to apply to the State DOT for a grant for Ridge Road and Gunn Road resurfacing and repairs, seconded by Civitan. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

OLD BUSINESS:

- **Letter from County Administrator regarding Shared Services Agreement with Frankford Township for the Provision of 9-1-1 System Management:** A motion was made by Risdon to approve the Shared Services Agreement with Frankford Township for the Provision of 9-1-1 System Management, seconded by Carney. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.
- **Notice of Unsafe Structure located at 133 Route 206 - Frankford Township which expired on November 22, 2017:** This matter is tabled.
- **Notice of Unsafe Structure - Winding Brook Farm:** This matter is tabled.
- **Township-wide Garbage and Recycling Collection:** The Township Attorney and Committeeman Carney will be working on drafting a form of referendum to be put on the July meeting agenda in order to submit to the County Clerk for the General Election in November.
- **Tax Foreclosure Property List:** The Township Attorney asked that Committee review his memo previously submitted, and he will reach out to Tax Assessor for a list of the adjacent property owners.

NEW BUSINESS:

- **Amendment to Sign Ordinance as recommended by the Frankford Township Land Use Board**

A motion was made by Risdon to approve Ordinance #2019-12 on First Reading by Title Only, seconded by Ayers. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

- **Certification for Emergency Rescue Squad (EMS) Contribution**

A motion was made by Civitan to approve the Certification for Emergency Rescue Squad (EMS) Contribution, seconded by Ayers. All in favor. Motion carried.

- **Elizabethtown Gas – Inquiry regarding potential gas line expansion in Frankford:**

The Committee reviewed the correspondence with Elizabethtown Gas that the Administrator had submitted. Discussion took place, and the Mayor will be reaching out to local and state officials to see if anything can be done to expedite the process in a potential gas line through Frankford, especially the 206 corridor.

- **Authorization to send Donation in Memory of Former Employee, Edward Vanderberg:**

A motion was made by Risdon to authorize sending a Donation of \$150.00 in Memory of Former Employee, Edward Vanderberg, seconded by Civitan. All in favor. Motion carried.

CORRESPONDENCE:

The following correspondence was reviewed by the Committee:

- Tax Collector's Report of Receipts

APPROVE PAYMENT OF BILLS

A motion was made by Civitan to approve the payment of bills, seconded by Ayers. Roll call was taken for a 5-0 vote in favor of this motion. (Risdon, yes; Carney, yes; Ayers, yes; Civitan, yes; Castimore, yes). All in favor. Motion carried.

PUBLIC PORTION

A motion was made by Risdon to open to public comment, seconded by Ayers. All in favor. Motion carried.

There was no public comment.

A motion was made by Risdon to close to public comment, seconded by Ayers. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Risdon to adjourn, seconded by Ayers. All in favor. Motion carried.

ATTEST:

Diane Brauchle

Diane Brauchle
Deputy Clerk