

**MINUTES OF THE WORKSHOP MEETING OF THE MAYOR AND COMMITTEE
OF THE TOWNSHIP OF FRANKFORD HELD ON
JULY 23, 2019**

CALL TO ORDER: Adequate notice of this meeting was provided to the public and the press by delivering to the press and posting in the Municipal Building, the Meeting Notice.

ROLL CALL: In attendance were Committeeman Risdon, Deputy Mayor Civitan, and Mayor Castimore. Also present was Sandra Rippey, Acting Municipal Clerk.

SALUTE THE FLAG

EXECUTIVE SESSION: None

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

LICENSES/PERMITS:

Social Affair Permits

- Pupstock Festival, Father John's Animal House – Sussex County Fairgrounds

Catering Permit

- Wedding Reception, Summerlands Inc. – The Conservatory at the Sussex County Fairgrounds

RESOLUTIONS:

- Resolution to Appoint Sandra Rippey as Joint Insurance Fund Commissioner

A motion was made by Risdon to approve Consent Agenda, seconded by Civitan. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes; Castimore, yes). Motion carried.

PUBLIC PORTION

A motion was made by Risdon to open to public comment, seconded by Civitan. All in favor. Motion carried.

No comment.

A motion was made by Risdon to close from public comment, seconded by Civitan. All in favor. Motion carried.

ORDINANCES

1st READING

ORDINANCE #2019-16

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-11 FINALLY ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKFORD, NEW JERSEY ON JUNE 11, 2019.

A motion was made by Civitan to approve Ordinance #2019-16 on First Reading, seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes; Castimore, yes).

ORDINANCE #2019-17

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$900,000 FOR VARIOUS ROAD IMPROVEMENTS FOR AND BY THE TOWNSHIP OF FRANKFORD, IN THE COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$600,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

A motion was made by Risdon to approve Ordinance #2019-17 on First Reading, seconded by Civitan. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes; Castimore, yes).

OLD BUSINESS:

- Fee Ordinance – Need a fee schedule to accept the tires that come into Recycling Center

A motion was made by Risdon to approve the Fee Ordinance for tires brought into the Recycling Center, seconded by Civitan. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes; Castimore, yes). Motion carried.

- Appointment to Sussex County Solid Waste Advisory Council (SWAC) – Committee suggested that ad be posted on our website for volunteers for various committees.
- Personnel – Office Assistant - Tabled
- Building Security – Call Chain Contact – Ed Risdon and Sam Castimore have been placed on the contact list.

NEW BUSINESS:

- Fire Inspection Fees – Sussex County Fair

A motion was made by Risdon to hire Dave Corver at \$25.00 per inspection, unless other option is found by 5:00 p.m. on July 26, 2019 for less than \$25.00 per inspection, seconded by Civitan. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes, Mayor Castimore, yes). Motion carried.

- Turning Leaf – Marijuana Growing Company Requesting to give an Overview of proposed business in Frankford Township. Patrick McDermott

Turning Leaf – Patrick McDermott 32 North Rivers Edge Drive, Little Silver, NJ – Monmouth County. Presentation given on Turning Leaf LLC and it's growing facility. Discussion with Committee to obtain letter of approval to include with their application to the State of NJ.

A motion was made by Civitan to provide approval letter to Turning Leaf for submission to the State of NJ, with letter review of Township Attorney (Kevin Benbrook), seconded by Risdon. Roll call was taken for a 3-0 vote in favor of this motion. (Risdon, yes; Civitan, yes, Mayor Castimore, yes). Motion carried.

DEPARTMENT OF HEALTH
PO Box 360
Trenton, NJ 08625-0360

RE: Turning Leaf Centers, LLC
Medical Marijuana Growing Facility
Frankford Township, Sussex County

Dear Commissioner:

At its public workshop meeting held July 23, 2019, Turning Leaf Centers, LLC made a presentation with respect to the possible growing facility for medicinal cannabis products. Turning Leaf made a request of the Township Committee for a letter of support for this facility, should the same be approved and permitted by the Department of Health. In my capacity as the Mayor, and as authorized by a majority of the Township Committee, please accept this letter as a letter in support of this proposed project. The project would, of course, require approval by the Township's Land Use Board. However, the Committee supports expanding the availability of medicinal cannabis products, and a growing facility would be very compatible with the primarily agricultural/rural development that currently exists in Frankford Township.

Thank you for your attention to this matter.

Very truly yours,
Sam Castimore
Mayor

PUBLIC PORTION

None.

ADJOURNMENT

A motion was made by to Civitan to adjourn, seconded by Risdon. All in favor. Motion carried.

ATTEST:

Sandra M. Rippey

Sandra M. Rippey
Acting Municipal Clerk