

**FRANKFORD TOWNSHIP BOARD OF HEALTH
SPECIAL MEETING
TUESDAY, SEPTEMBER 29, 2020**

M I N U T E S

Meeting called to Order at 6:33 p.m.

CALL TO ORDER:

Ralph Smith, President read the following statement: This meeting is being held in compliance with the Open Public Meetings Act. Adequate notice has been given to the NJ Herald and the Meeting Notice posted in the Municipal Building.

The **FLAG SALUTE** was conducted by Ralph Smith, President.

ROLL CALL: Present were Ralph Smith, Sheila Risley, Michael Dolan, Mat Wingle and Danae Dotz. Also present was Board of Health Secretary, Diane Brauchle. Not present were Laura Quigley and Ruth Campo.

SUSSEX COUNTY HEALTH UPDATE: James McDonald, Sussex County

- COVID-19 – Procedures – The Committee was updated by Jim McDonald of the SC Board of Health on the COVID procedure for the Frankford Township schools. Mr. McDonald reported that there were gaps in the process and at the Superintendent’s Round Table Meeting these items will be addressed.

OLD BUSINESS:

- Edgemont Campground – Update – Anita Dematteo, Sussex County, Principal REHS, Public Health & Ann Bell, Zoning Officer, Frankford Township

Ann Bell, Zoning Officer, spoke of goings on at the Edgemont Campground, including complaints. Ms. Bell mentioned that the County was alerted and aware of the major issues, after initial inspection in May with Denise Webb. Ms. Bell went into detail regarding the violations and asked the County who would be responsible for clarification of inspections. Ms. Bell provided photo evidence of the violations at the Campground.

Anita Dematteo, SCBOH, mentioned the list of violations that were issued. She also mentioned that since the report, the campground has been working on cleaning up some of the violations. Ms. Dematteo does not have all the records which must be maintained on site, so if they are asking for said record book, and there isn’t one available, they can issue a summons. Ms. Dematteo also mentioned that there should be a dumpster on site provided for the campground.

Ann Bell spoke of the conditional use for the campground for the hours of operations are limited to certain periods.

Mike Dolan suggested that a letter be sent at least three days in advance of the October 31st deadline stating that you will be in violation of the ordinance if they still are occupying the campground.

A motion was made by Mike Dolan to have the Land Use Board/Zoning send a letter to the ownership/management of Edgemont Campgrounds stating the dates of operation according to our Ordinance, seconded by Sheila Risley. All in favor. Motion carried.

- BOH vs. TOWNSHIP CODE – Discrepancies – Land Use Board, Zoning and BOH to get together with Kevin Benbrook, Esq. to discuss code differences.

CORRESPONDENCE:

- B. Moran, PE – Golden & Moran Engineering
Septic System Alteration plan – 5 Center Street, Block 97, L 2 – Based upon an initial presentation, the Committee felt that a Variance is needed.
- Normanach Association, Inc. – Barbara Fischer, Director – Water Quality – Spoke of water quality and testing at the Culver Lake. Need to figure out how to get the county health department involved in moving forward with the property owners to rectify situations wherein there are failing septic systems, as well as other water issues from storm water run-off moving into the lake. Looking for technical assistance and violation assistance from the County. Anita mentioned that the Normanach Association should contact either Joe Farinella or Adam Boltz with any issues.
- Land Use Board – Allen and June Bentson – Minor Subdivision/Lot Line Adjustment & “C” & “D” Variance – Block 165, Lots 8 and 9.02 – 64 Myrtle Avenue

PUBLIC COMMENT:

A motion was made by Ralph Smith to open to public comment, seconded by Sheila Risley. All in favor. Motion carried.

No public.

A motion was made by Ralph Smith to close from public comment, seconded by Sheila Risley. All in favor. Motion carried.

OATHS OF OFFICE:

The following Oaths of Office were taken:

H. Ralph Smith, Sheila Risley, Mat Wingle, R. Michael Dolan and Danae Dotz.

ADJOURNMENT:

A motion was made by Ralph Smith to adjourn meeting, seconded by Sheila Risley. All in favor. Motion carried.

ATTEST:

Diane M. Brauchle

Diane M. Brauchle,
Board of Health Secretary