

**TOWNSHIP OF FRANKFORD
WORKSHOP COMMITTEE MEETING
Tuesday, August 25, 2020**

M I N U T E S

STATEMENT OF PUBLIC NOTICE

Mayor Carney read the following statement: Notice of this meeting has been sent to a newspaper of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act. This agenda is subject to change by order of the Township of Frankford Committee before and/or during this scheduled meeting.

ROLL CALL

This meeting was called to order by Mayor Carney. Present were Mayor Carney, Deputy Mayor Ayers, Committeeman Civitan. Committeeman Risdon was not in attendance.

The **FLAG SALUTE** was conducted by Mayor Carney.

CONSENT AGENDA

1. **RESOLUTION 2020-062** – Liquor License Renewal – Blue Ribbon
2. **Recommendation to Accept Project** – HPA No. 18-341 – Power Generator – for purposes of obtaining a Maintenance Bond.

A motion was made by Committeeman Civitan to approve the Consent Agenda, seconded by Deputy Mayor Ayers. Roll Call Vote – Ayes: Mayor Carney, Committeeman Civitan, Deputy Mayor Ayers. With all ayes and no nays, motion carried.

Committeeman Castimore arrived at 6:10 p.m.

STORMWATER MANAGEMENT STRATEGIES

Barb Fischer of the Normanoch Association made a presentation to the Committee concerning harmful algae bloom and the influence of Phosphorous Loading and storm water management measures.

Ms. Fischer requested that the Township review practices with regard to New Construction/ Building Permits in the following areas:

- Pervious Surface versus Paved
- Total Impervious Surfaces
- Storm water management, rain gardens
- Trees
- Erosion/Sediment Control during construction

Committeeman Civitan stated that he will bring this recommendation back to the Land Use Board at their next meeting on August 26, 2020.

Mayor Carney offered to speak to a County Commissioner for the purposes of furthering a conversation between the Normanoch Association and the County. Ms. Fischer will be the initial point of contact offered for Normanoch Association.

A motion was made by Committeeman Civitan to purchase 20 of the existing catch basin bags for installation around selected areas of Culver Lake, seconded by Deputy Mayor Ayers.

Roll Call Vote – Ayes: Committeeman Castimore, Deputy Mayor Ayers, Committeeman Civitan, Mayor Carney. With all ayes and no nays, motion carried.

PUBLIC COMMENT

A motion was made by Committeeman Castimore to open to public comment, seconded by Committeeman Civitan. All in favor. Motion carried.

A motion was made by Committeeman Civitan to close public comment, seconded by Committeeman Castimore. All in favor. Motion carried.

INTRODUCTION/FIRST READING

ORDINANCE 2020-008 – AMENDING CHAPTER XXVI ENTITLED “SOIL AND SOIL REMOVAL”

A motion was made by Committeeman Civitan to introduce on first reading, seconded by Committeeman Castimore. Roll Call Vote – Ayes: Mayor Carney, Committeeman Civitan, Deputy Mayor Ayers, Committeeman Castimore. With all ayes and no nays, motion carried.

REQUEST FOR WAIVER OF VARIANCE APPLICATION FEE FOR OUR LADY QUEEN OF PEACE

A motion was made by Committeeman Castimore to waive the variance application fee for Our Lady Queen of Peace Church, seconded by Committeeman Civitan.

Roll Call Vote – Ayes: Committeeman Castimore, Deputy Mayor Ayers, Mayor Carney, Committeeman Civitan. With all ayes and no nays, motion carried.

APPOINTMENT OF KATIE RADLER TO THE PARK COMMISSION

A motion was made by Committeeman Castimore to appoint Katie Radler to the Park Commission, seconded by Deputy Mayor Ayers. All in favor. Motion carried.

RESOLUTION 2020-063 – OPPOSING THE EXCLUSIVE USE OF MAIL-IN BALLOTS

A motion was made by Committeeman Civitan approve Resolution 2020-063, seconded by Committeeman Castimore.

Roll Call Vote – Ayes: Committeeman Castimore, Committeeman Civitan, Mayor Carney. Nay: Deputy Mayor Ayers. With a majority of ayes, motion carried.

WATER USE REGISTRATION APPLICATION

Dave Simmons of Harold Pellow’s, Township Engineer, office presented a Water Use Registration Application to Ms. Nienstedt today for signature by Mayor Carney requiring a \$420 application fee.

Additionally, Mr. Simmons provided a draft letter, directing Ms. Nienstedt transfer the draft to Township of Frankford letterhead, sign and mail it to the DEP following Mr. Simmons meeting with Branchville Borough and their approval for Frankford to divert water from the Branchville Reservoir for irrigation purposes only at the Frankford Township Recreation Fields.

PUBLIC COMMENT

A motion was made by Committeeman Castimore to open to public comment, seconded by Committeeman Civitan. All in favor. Motion carried.

Frank Cardinale from the Parks Commission asked what costs are associated with maintaining the parks and Branchville Reservoir. Mayor Carney replied that John Preste of the Parks Commission coordinates maintenance.

John Preste of Kymer Road, Frankford, discussed the maintenance of the fields and importance of proper irrigation. As such, he would like to see a permanent solution to water issues currently existing. He explained that the Parks Commission voted to defer to the Township Committee on a decision to drill a new well, noting that time is of the essence as the fields must be ready for Spring.

Mayor Carney directed Ms. Nienstedt to contact Attorney Benbrook regarding drafting a utility easement request to ensure future access to water.

A motion was made by Deputy Mayor Ayers to approve Mayor Carney signing the Water Use Registration Application and issue a check for \$420 contingent upon Branchville approving said application being submitted to the DEP, seconded by Committeeman Civitan.

Roll Call Vote – Ayes: Deputy Mayor Ayers, Committeeman Castimore, Committeeman Civitan, Mayor Carney. With all ayes and no nays, motion carried.

A motion was made by Committeeman Civitan to close public comment, seconded by Deputy Mayor Ayers. All in favor. Motion carried.

FIRE DISTRICT

Mayor Carney requested that Ms. Nienstedt contact Attorney Benbrook to develop an overview that details the various aspects of a Fire District.

REQUEST FOR COURSE APPROVAL

Ann Bell requested approval for her to register and complete UCC Technical Assistant training at a cost of \$514.50.

A motion was made by Deputy Mayor Ayers to approve Ann Bell taking UCC Technical Assistant training at a cost of \$514.50, seconded by Committeeman Civitan.

Roll Call Vote – Ayes: Committeeman Castimore, Deputy Mayor Ayers, Mayor Carney, Committeeman Civitan. With all ayes and no nays, motion carried.

14th STREET DRAINAGE

Mark Yetter stated that the Van Ostenbridge's have refused to give the Township access to repair the drain pipe on their property located on 14th Street.

Mayor Carney instructed Ms. Nienstedt to contact Attorney Benbrook regarding a possible utility easement.

ADJOURNMENT

A motion was made by Committeeman Castimore to adjourn, seconded by Committeeman Civitan. All in favor. Motion carried.

ATTEST: _____

Lori Nienstedt, Acting Municipal Clerk
Administrator