

**TOWNSHIP OF FRANKFORD  
COMMITTEE WORKSHOP MEETING  
Tuesday, February 23, 2021**

**MEETING MINUTES**

**STATEMENT OF PUBLIC NOTICE** - Mayor Civitan read the following: Notice of this meeting has been sent to a newspaper of general circulation in which notice was given of the date, time, place and general purpose in accordance with the Open Public Meetings Act. This agenda was made available to the public 48 hours in advance by posting on the front doors of the Frankford Township Municipal Building and on the Frankford Township website. This agenda is subject to change by order of the Township of Frankford Committee before and/or during this scheduled meeting.

**ROLL CALL**

The meeting was called to order by Mayor Civitan. Those present were Committeeman Ayers (remote audio), Committeeman Castimore, Mayor Civitan, and Deputy Mayor Risdon

The **FLAG SALUTE** was conducted by Mayor Civitan.

**RESOLUTION 2021-023** – Resolution authorizing Executive Session

Motion was made by Deputy Mayor Risdon to authorize and enter into Executive Session for the purposes of discussing the appointment of a new Committee Member; seconded by Committeeman Castimore. Roll-Call Vote – Ayes: Mayor Civitan, Deputy Mayor Risdon, Committeeman Castimore, and Committeeman Ayers. With all ayes and no nays, Motion carried.

A motion was made by Deputy Mayor Risdon, seconded by Committeeman Castimore. All in favor, Motion carried.

**TOWNSHIP COMMITTEE VACANCY**

A ballot vote of the Township Committee was taken to determine the new Committee Member. Ms. Nienstedt calculated the ballots and by a vote of 3-1, David Silverthorne was determined to be the new Township Committee Member.

**OATH OF OFFICE**

Mayor Civitan administered the Oath of Office to David Silverthorne.

**DPW REQUEST**

Deputy Mayor Risdon made a motion to declare the concrete pipe at the DPW garage to be surplus for the purposes of auction, seconded by Committeeman Castimore. Roll-call Vote – Ayes: Committeeman Ayers, Committeeman Silverthorne, Mayor Civitan, Deputy Mayor Risdon, Committeeman Castimore. With all ayes and no nays, Motion carried.

### **SALARY ADMINISTRATION**

Deputy Mayor Risdon made a motion to give a 3-year contract to non-contracted employees 3.25%, 3%, and 2.75%, seconded by Mayor Civitan. Committeeman Ayers expressed his concern for going to a 3-year contract and should keep with a one-year contract as in past years.

Deputy Mayor Risdon revised his motion to state that non-contracted employees be given a 3.25% increase for 2021, seconded by Committeeman Castimore. Roll-Call Vote – Ayes: Committeeman Ayers, Committeeman Castimore, Mayor Civitan, Deputy Mayor Risdon, and Committeeman Silverthorne. With all ayes and no nays, Motion carried.

Deputy Mayor Risdon made a motion to appoint Committeeman Silverthorne to fill the liaison position on the Economic Development Committee and appoint Jeannie Kobis to fill the position on the ECD that would then be vacated by David Silverthorne. Motion was seconded by Committeeman Castimore. Roll-Call Vote – Ayes: Committeeman Ayers, Deputy Mayor Risdon, Committeeman Castimore, and Mayor Civitan. With all ayes and no nays, Motion carried.

### **PUBLIC COMMENT**

Mayor Civitan made a motion to open to Public Comment, seconded by Committeeman Castimore. All in favor, motion carried.

- Chris Carney requested Mark Yetter offer the Watershed some of the spare pipe at the DPW building. He added that he was liaison to DPW, Park Commission, Board of Education (High Point and Frankford), EDC, and Police Director.

Mayor Civitan made a motion to close Public Comment, seconded by Deputy Mayor Risdon. All in favor, motion carried.

### **ADJOURNMENT**

Mayor Civitan made a motion to adjourn the meeting, seconded by Committeeman Castimore. All in favor, motion carried.

**ATTEST:** \_\_\_\_\_

Lori Nienstedt, RMC  
Municipal Clerk

**TOWNSHIP OF FRANKFORD  
TOWNSHIP COMMITTEE**

**RESOLUTION 2021-023**

**OPEN PUBLIC MEETING ACT – AUTHORIZATION EXECUTIVE SESSION**

**February 23, 2021**

**WHEREAS**, N.J.S.A. 10:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Frankford, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters:

A. APPOINTMENT

2. Minutes will be kept of the meeting in closed session and the time and circumstances under which the discussion conducted in closed session can be disclosed to the public and cannot be determined at this time.

3. This Resolution shall take effect immediately.

I certify the foregoing to be a true and accurate copy of a Resolution adopted by the Mayor and Committee of the Township of Frankford at a workshop meeting held on February 23, 2021.

**ATTEST:**

Lori Nienstedt, RMC  
Municipal Clerk