

**TOWNSHIP OF FRANKFORD
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION NO. 2022-074

**RESOLUTION ESTABLISHING WORK HOURS FOR THE
POSITION OF CFO HELD BY
SHARON YAROSZ**

WHEREAS, Sharon Yarosz was a full-time employee holding the positions of CFO, Treasurer and Land Use Board Secretary, working a full day Monday through Friday schedule; and

WHEREAS, Ms. Yarosz has resigned as Treasurer and Land Use Board Secretary while retaining her position as CFO; and

WHEREAS, Ms. Yarosz requested of the Township Committee to work part-time evening hours in the continuing performance of her CFO duties, which said request has been denied by the Township Committee, it being the Committee's determination that the efficient performance of the job and coordination with other Township employees requires daytime hours; and

WHEREAS, as a percentage of her total salaries for her three previously held positions, the CFO salary accounted for 23.5% of Ms. Yarosz's compensation, and this equates to 8.2 hours of the 35-hour work week that she previously worked as a full-time employee.

NOW, THEREFORE, BE IT RESOLVED, by the Frankford Township Committee, in the County of Sussex, State of Jersey, that Sharon Yarosz be and hereby is required to establish daytime hours totaling 8 hours per week during the regular Monday through Friday, 8:30am- 4:00pm, work week commencing immediately upon the adoption of this Resolution. Ms. Yarosz shall have the discretion to pick which days during the regular work week she wishes to establish as her regular work days and hours, which shall be reduced in writing by Ms. Yarosz and submitted to the Township Clerk. Upon those days and hours being established, said hours shall not be changed without the prior written approval of the Township Committee.

CERTIFICATION

I, Lori Nienstedt, Administrator, Municipal Clerk for the Township of Frankford, County of Sussex, do hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Frankford Township Committee on December 13, 2022.

Lori Nienstedt, MBA, RMC
Administrator, Municipal Clerk