

**TOWNSHIP OF FRANKFORD
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

RESOLUTION NO. 2024-042

RESOLUTION OF THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CHARLES SCHAFFER ASSOCIATES LLC FOR ARCHITECTURAL AND ENGINEERING SERVICES

WHEREAS, the Township of Frankford ('Township') sought quotes to contract for architectural and engineering services in connection with the Township's Recycling Pole Barn and Department of Public Works Wash Bay Projects ('Projects'); and

WHEREAS, the Township has received a proposal for architectural and engineering services from Charles Schaffer of Charles Schaffer Associates LLC ('Schaffer'), located at 288 Newton-Sparta Road, Newton, NJ, 07860, for architectural and engineering services in connection with the Project; and

WHEREAS, the proposal submitted by Schaffer addresses the Township's need for architectural and engineering services in connection with the Projects; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. §40A:11-1 et seq.) authorizes the award of this contract without public bidding on the basis that the services are to be performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. §40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Frankford, County of Sussex, and State of New Jersey as follows:

1. The Township of Frankford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Charles Schaffer of Charles Schaffer Associates LLC ('Schaffer'), located at 288 Newton-Sparta Road, Newton, NJ, 07860, to provide the Township with architectural and engineering services in connection with the Township's recycling pole barn and wash bay projects.

2. This contract is awarded without competitive bidding under the provisions of the Local Public Contracts Law (40A: 11-5(1)(a)(i)) because said services are performed by a person licensed under law to practice a recognized profession.
3. The total fee authorized for this contract shall not exceed \$28,000.00 without the prior written approval of the Township Committee.
4. The Political Contribution Disclosure Form, Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.
5. Notice of this action shall be published once in the Township's official newspaper as required by law.
6. A copy of this Resolution shall be provided to the Township Chief Financial Officer, and to Charles Schaffer of Charles Schaffer Associates LLC ('Schaffer'), 288 Newton-Sparta Road, Newton, NJ, 07860, for their information and guidance.
7. All municipal officials are hereby authorized to take whatever actions may be necessary to implement the terms of this Resolution.
8. This Resolution shall take effect immediately.

CERTIFICATION

I, Lori Nienstedt, Municipal Clerk, do hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Frankford Township Committee at their Workshop Meeting held on May 28, 2024.

Lori Nienstedt, MBA, RMC
Municipal Clerk